

Tender Document

**Name of Work: Construction of PG Block for Army
College of Dental Sciences, Secunderabad**

Construction work

Tender No.: ACDS/ PG BLOCK /TENDER/01/2025-26



Army College of Dental Sciences, Secunderabad, India

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ARMY COLLEGE OF DENTAL SCIENCES, SECUNDERABAD
Tender Document
Name of Work: Construction of PG Block for Army College of Dental Sciences, Secunderabad, India – Construction Work

SCHEDULE WITH LIST OF IMPORTANT DATES

Tender No./NIT	ACDS/PG BLOCK /TENDER/01/2025-26
Name of work	Construction of PG Block for Army College of Dental Sciences (ACDS), Secunderabad, India – Construction Work. Project location 7JMR+7J8, Old Phagwara Road, Deep Nagar, Secunderabad Cantt, Secunderabad, 500 087
Brief scope of work	Construction of PG block for Army College of Dental Sciences, Secunderabad, India – Construction of PG block having along with open parking facilities, Arboriculture, main entry gate, security cabin along with STP including Internal Water Supply, Storm Water Drains, External Sewerage System, all E & M Services such as Internal Electrical Installations, Fire Alarm System, Firefighting system, Lifts, UPS, HVAC System, CCTV, LAN, etc. and their integration with BMS, making fit for occupation.
Estimated cost	INR 850 L (Eight Hundred & Fifty Lakhs)
Type of Tender	Lump sum
Period of completion	12 Months from date of issue of Letter of Acceptance (LOA)
Earnest Money Deposit (EMD) / Bid Bond	INR Indian Rupee 17,00,000 /- (INR Seventeen Lakhs Only)
The non-refundable cost of tender document, if purchase in hard copy	INR Rupees 11,800/- (INR Rupee Eleven Thousand Eight Hundred Only including GST) in cash
Sell / download of tender document	From 04 Sep 2025 (15:00 hrs) to 24 Sep 2025 (10:00 hrs)
Date and venue pre-bid conference	16 Sep 2025 at 11:00 hrs shall be held with the eligible and intending bidders in the Office of Army College of Dental Sciences, Secunderabad, India
Last date and e-mail id for submission of pre-bid queries	19 Sep 2025 at 17:00 hrs E-mail id : cssacds@gmail.com
Last date, time and venue for submission of tender document	25 Sep 2025 at 10:00 hrs Army College of Dental Sciences, Secunderabad, India
Date, time and venue for opening of technical bid	25 Sep 2025 at 12:00 hrs Army College of Dental Sciences, Secunderabad, India
Time and date of online opening of Financial Bids	Will be intimated upon technical qualification
Period during which hard copies of documents shall be physically submitted.	To be submitted during office hours within 7 days from the date of opening of financial bids. In case the last day happens to be closed holiday, this document shall be submitted on the next working day.
Validity of offer for Tender	180 days from the date of opening of price bid

The tender document can be downloaded from website <https://acds.edu.in/>.
Corrigendum, if any, would appear only on above websites and not in any newspaper.

CHECK LIST OF REQUIRED DOCUMENTS

S/N	DOCUMENT	CHECK
1	Cover Letter	<input type="checkbox"/>
2	General Information of tenderer	<input type="checkbox"/>
3	Financial Statement, Solvency Certificate, Years of Experience – Form “A”	<input type="checkbox"/>
4	Certified Copies of Balance Sheet along with Form “A”	<input type="checkbox"/>
5	Similar Works Completed – Form “B”	<input type="checkbox"/>
6	Similar Works under Process – Form “C”	<input type="checkbox"/>
7	Performance Report – Form “D”	<input type="checkbox"/>
8	Structure of Organization – Form “E”	<input type="checkbox"/>
9	Details of technical & administrative personnel – Form “F”	<input type="checkbox"/>
10	Details of Construction Equipment – Form “G”	<input type="checkbox"/>
11	Solvency Certificate – Form “H”	<input type="checkbox"/>
12	Joint Venture Agreement	-N A -
13	Singing of all pages of tender document	<input type="checkbox"/>
14	Earnest Money Deposit (EMD) / Bid Bond /FD – Form “I”	<input type="checkbox"/>
15	Tender Fee (If tender is purchase in hard copy)	<input type="checkbox"/>
16	Experience of Similar Works	<input type="checkbox"/>
17	Financial documents and Bill of Quantities	<input type="checkbox"/>
18	CPM Chart of Work	<input type="checkbox"/>
19	Bank Guarantee for Security Deposit– Form “j”	<input type="checkbox"/>
20	Site Visit Certificate– Form “K”	<input type="checkbox"/>

**Section I:
Terms for Tender**

TENDER WORKS: INSTRUCTION TO TENDERERS

- Tender form is not transferable.
- The tender documents duly filled in and signed, are to be submitted before due time & date of the submission of tender.
- Tenderer participating in tender opening, may visit Army College of Dental Sciences, Secunderabad, India at the specified time and date of opening of the tender, if he desires so.
- The tenderer is requested to quote his lowest rates for the work specified as per scope of work and bills of quantities.
- Please attach all required documents for conformance as per tender.
- The work is to be carried out at location as specified in Tender.

1.0 SCOPE OF WORK:

The scope of work under this tender is as specified in Technical Specifications of Bills of Quantities (BOQ) or any other documents attached with the tender.

2.0 REQUIREMENTS FROM TENDERERS:

2.1. The tenderer shall provide satisfactory evidence concerning that:

- a. The tenderer has proven experience of carrying out such work, which are in operation on the date of submission of the tender.
- b. The tenderer does not anticipate change in the ownership during the proposed period of contract. If such a change is anticipated, the scope and effect thereof shall be defined.
- c. The tenderer has adequate financial stability and status to meet the financial obligations pursuant to the scope of the contract. The tenderer should attach Solvency Certificate from a Nationalized Bank to the **40 percent** of the value of the contract at the time of submission of the tender.
- d. The tenderer has adequate organizational structure to provide the necessary management services required for successfully carrying out such work.

2.2. The above stated requirements are a minimum and the Army College of Dental Sciences, Secunderabad, India reserves the right to request for any additional information / data and also reserve the right to reject the proposal of any tender, if in the opinion of the Army College of Dental Sciences, Secunderabad, India the qualification data is incomplete or the tenderer is found not qualified to satisfactory perform the contract.

2.3. Besides the above requirements, the tenderer shall also fulfil the Qualifying Requirements laid down in the special terms & conditions wherever specified. The tenderer who does not fulfil the above Qualifying Requirements, including the qualifying conditions specified in the tender documents, the tender shall be summarily rejected.

3.0 PRICE:

3.1. The item wise prices to be quoted by the tenderer in his tender furnished to him and arrived at a **lump sum price** for each group of items as given in **Schedule 'A'**. The **lump sum** price shall be worked out by him independently for the entire scope covered under these specifications and documents to the Army College of Dental Sciences, Secunderabad's works site shall be treated as the **Lumpsum contract price**. The tenderer shall quote the price per unit covering entire scope as stated above.

3.2. The offers with conditional discount on any account viz. payment, quantity etc. shall be rejected.

3.3. The tenderer shall quote prices in INR Indian Rupee only.

3.4. The tenderer should quote item wise price in the price bid **arriving to a lump sum amount** as per the Bill of Quantities (BOQ) in section III of tender documents under the various heads indicated therein.

3.5 All the prices shall be inclusive of all taxes (including GST). No extra payment shall be made by Army College of Dental Sciences, Secunderabad, India. In every invoice Contractor shall give break up of taxes/GST as per the local laws.

4.0 QUOTATION:

Tenderer shall quote item wise rate as per Bill of Quantities (BOQ) arriving to a **lump sum amount**. Any variation in the rates etc. will not be allowed on any ground such as mistake, misunderstanding etc and no **overwriting in BOQ's will be entertained**. After the date and time of submission of tender. Tenderer shall fill amount in figure and words in Bill of Quantities (BOQ): **1) Bill of Quantities without description and 2) Bill of Quantities with descriptions. All pages of these BOQ shall be signed and stamped along with all the tender drawings by the tenderer without fail.**

5.0 CLARIFICATION OF TENDER DOCUMENTS:

5.1. The tenderer is expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to furnish all information required under the tender documents or submission of tender not substantially responsive to the tender documents in every respect will be at the risk of the tenderer and may result in rejection of his tender.

5.2. The tenderer requiring a clarification of the tender documents may notify to the Army College of Dental Sciences, Secunderabad as per date mentioned in schedule of this tender document.

5.3. Army College of Dental Sciences, Secunderabad's response, if any, including an explanation of the enquiry, but without identifying the source of enquiry will be sent to the tenderers who have purchased the tender documents.

6.0 SITE CONDITIONS:

6.1. It shall be imperative on each tenderer to fully inform him of all site conditions and all other factors which may have any effect on the execution of the contract covered under these documents and specifications. The tenderer shall also make enquiry and satisfy him about the contingencies, risk and other circumstances, which may influence or affect the execution of the contract as specified in this tender specification. The Army College of Dental Sciences, Secunderabad, India, shall not entertain any request for clarification from the tenders regarding such local conditions.

6.2. It shall be presumed by the Army College of Dental Sciences, Secunderabad, that all such factors, site conditions etc. have been properly investigated and considered by the tenderer while submitting his tender. Neither any change in the time schedule of the contract nor any financial adjustments arising thereof shall be permitted by the Army College of Dental Sciences, Secunderabad, which are based on the lack of such clear information or its effect on the cost of the contract to the tenderer.

7.0 CONSTITUTION OF TENDERER:

The tenderer should indicate the details such as nature and constitution of its organization viz. whether Proprietary, Partnership, Public Ltd. or Private Ltd. Co.

8.0 SECURITY DEPOSIT:

8.1. The Contractor whose tender is accepted will have to intimate the acceptance of the Order and shall be required to pay within Seven days 5% of the contract value as Security Deposit in the form of Bank Guarantee (BG) issued by any Nationalized bank located in Secunderabad, India (as per Form "J"). **The Security Deposit will be released 60 days after the successful handover of the building to the client. Successful completion is defined as: Completion of the building, as confirmed by the consultants. Completion of any snag list items within Stipulated time of the consultants' confirmation.**

8.2. Contractor will have to pay additional Security Deposit for the Extension order if issued.

9.0 EARNEST MONEY DEPOSIT (EMD):

9.1. The tenderer shall pay the Earnest Money Deposit / Bid Bond /DD's **@ 2% of total cost of the project in favor of ACDS CAPITAL FUND , Secunderabad,** as set below along with the tender. The tender without the payment of Earnest Money Deposit / Bid Bond / **DD's** shall be summarily rejected. No interest shall be paid on the Earnest Money Deposit / Bid Bond/ DD's.

9.2. Earnest Money Deposit shall stand forfeited in the event if:

- A. Tender is withdrawn after opening of the technical bid.
- B. Tender is withdrawn during validity period.
- C. Tender is withdrawn before the Tenderer receives formal intimation of decision taken in this regard to this tender.
- D. Tenderer fails to pay Security Deposit against this order.
- E. Tenderer fails to execute the Stamp Agreement after receipt of Order.
- F. Tenderer fails to accept L.O.I. (Letter of Intent).

- 9.3. In such events Army College of Dental Sciences, Secunderabad, shall be entitled to recover the amount of EMD/ Bid Bond deposited or by application of any other remedy available under the law.
- 9.4. The successful tenderer upon award of the contract fails to pay the security deposit of the order / contract then the Army College of Dental Sciences, Secunderabad, without prejudice to the right of the Embassy of India, Yangon to recover damages, if any.
- 9.5. The Earnest Money Deposit (EMD) / Bid Bond /DD's can be submitted in format (Form "I") as mentioned in tender.
- 9.6. The Earnest Money Deposit / Bid Bond /DD's is INR Rupee **17,00,000.00** (INR in Seventeen Lakhs only).

10.0 EARNEST MONEY / BID BOND/DD's OF UNSUCCESSFUL TENDERER:

- 10.1 Earnest Money Deposited / Bid Bonds/DD's shall be returned to the unsuccessful tenderer as soon as possible after the tender has been decided and on submission of request letter to the office of the Army College of Dental Sciences, Secunderabad.
- 10.2 Tenderers are requested to submit their applications for refund of E.M.D. / Bid Bond / S.D. / Retention Money. Interest free EMD of Unsuccessful bidders will be returned immediately after L1 bidder is identified. otherwise, it will be treated as forfeited.

11.0 SIGNING OF THE TENDER DOCUMENTS:

- 11.1 Offer shall be submitted along with the tender documents and duly filled in with all sections / Appendices / Schedules etc.
- 11.2 The offer shall be signed with valid authorized signature(s).

12.0 TIMELY SUBMISSION OF OFFER:

- 12.1 The tender is to be submitted on or before due date & time of submission to the Army College of Dental Sciences, Secunderabad.

13.0 SUBMISSION / SUPER SCRIBING OF THE TENDER DOCUMENTS:

The offer is to be submitted as follows:

- 13.1 Technical Bid (Part I): This part shall contain all technical aspects of the bid and documents supporting the same except the price bid. Physical submission of documents shall contain documents like type cover letter, **EMD/BID BOND/FD**, profile, experience, reports, drawings, bill of material, catalogues etc. demanded in tender in physical form (hard copy) & is to be submitted to Registrar Army College of Dental Sciences, Secunderabad
- 13.2 Price Bid (Part II): This part shall contain only the Price Bid; strictly in the prescribed format in Section III.

13.3 Method of submission of Bids and their opening: This envelope shall be individually sealed and shall be super scribed with the name and address of tenderer and the following information before posting or delivering the same:

- a) Tender No.: ACDS/SECUNDERABAD/TENDER/01/2025
Tender remains Valid for a period of **20 days** from the date of loading.
- b) Last Date of Submission of Pre-bid queries : **19 Sep 2025** at 17.00 hrs
- c) Pre-bid meeting date : **16 Sep 2025** at 11.00 hrs
- d) Due date and time of submission : **24 Sep 2025** at 10.00 hrs
- e) Due date and time of opening :: **25 Sep 2025** at 12.00 hrs

13.4 Envelope as above shall be opened on the scheduled date of opening of Bid.

13.5 In respect of tenderer whose technical bid is acceptable, their Price Bid shall be scheduled for opening at later stage which will be communicated to the successful tenders.

13.6 Technical bid & commercial bid will be sealed separately & further in an envelope duly marked as “T” bid & “C” bid , .The both envelops to be sealed in a Third envelop.

14.0 QUANTITIES OFFERED

The quantity offered should be filled in prescribed Columns of Price Bid, failing which offer will be treated as ‘No Offer’ and rejected. **Owner can reduce or increase the quantities as per his requirements or suggestion of consultant & during the execution of project** and compensated or recovered.

15.0 INFORMATION REQUIRED WITH TENDER:

15.1 The tenderer shall clearly indicate his **organizational structure such as machinery, manpower, financial position etc.** available for execution of contract. He shall also indicate the name of the subcontractor, if intended, along with the full details of the subcontractors. Such information should be furnished in separate sheet to be attached to the offer.

15.2 The tenderer shall attach the relevant documents in order to fulfil Qualifying Requirements.

15.3 In case of any deviation as regards the specification, the tenderer shall clearly indicate in separate sheet of technical deviation schedule.

15.4 The tenderer shall give the full address along with Telephone No., FAX, E-mail etc. for the purpose of correspondence. The letters / notices served or left upon said address shall be deemed to have been served upon the tenderer or contractor. The tenderer shall immediately communicate the change in address, Telephone, Fax, E-mail etc., if any. Failure to intimate such change, any letter or notice served upon original address of the tenderer shall be deemed to be received by the tenderer / contractor.

15.5 Verbal statement or information furnished by the tenderer as regards the quality, quantity, arrangement of work or any other matter connected to the tender shall not be considered.

16.0 WORK COMPLETION PERIOD:

16.1 The work completion period will be reckoned as **12 months** from the date of Letter of Acceptance (LOA). Tenderer is requested to quote work completion period clearly in a

CPM Chart format. Work completion period which directly or indirectly affects the Conditions of Tender & Work shall be liable for rejection.

16.2 Offer shall not be accepted if the work completion in CPM format is not indicated.

16.3 The Successful Bidder shall mobilize and commence work within **15 (fifteen) days** from the date of issuance of the Letter of Acceptance (LOA) .Failure to do so penalty clause will be imposed. The starting date for the project will be considered as the date of handing over of the site or the issuance of the work order , which ever occurs later

17.0 FILLING IN OF PRICE BOQ:

Tenderer is requested to ensure that the comments against each and every item / clause of price schedule / section shall be clearly filled in and answered. Any item / clause shall not be left blank or unanswered. Price bid will be submitted in INR Indian Rupee. Currency exchange rate on date of submission of tender will be considered as final currency exchange rate. No extra payment will be made if currency exchange rate changes in later date.

18.0 MANDATORY REQUIREMENT OF SUBMISSION OF OFFER:

The offer shall be submitted duly filled in; attaching all the required documents, completed in all respects and should be signed.

19.0 LANGUAGE OF THE TENDER:

The tender filled in by the tenderer and all correspondence & documents relating to the tender exchanged between the tenderer and Army College of Dental Sciences, Secunderabad shall be written in English language. Any document furnished along with the tender in a local vernacular language shall be accompanied with the English translation.

20.0 AMENDMENT OF THE TENDER:

At any time prior to the date of opening of the tender, the Army College of Dental Sciences, Secunderabad, may for any reason, whether at its own initiative or in response to a clarification required by the tenderer, modify the tender documents by an amendment which may be notified by e-mail to all the prospective tenderers who have received the tender documents and will be binding on them. Army College of Dental Sciences, Secunderabad may at its discretion extend the date of opening of the tender.

21.0 DISREGARD OF TENDER CONDITIONS:

21.1 Army College of Dental Sciences, Secunderabad reserves the right to reject any tender, which does not conform to any of the conditions / instructions etc.

21.2 Tender containing any deviations / additions / alterations / changes in the conditions of tender as stated in any sections /price schedule shall not be acceptable.

21.3 The tenderer having signed all the tender documents indicates any deviations / additions / alterations / changes in the covering letter, unrelated annexure, schedules of the offer or elsewhere, the same shall be ignored and the offer shall be treated as meeting with all specified tender conditions.

22.0 EXAMINATION OF TENDERS:

22.1 The tenderer shall furnish all the data, drawings and other information / documents as per schedules attached to this specification, duly signed with the seal of the company, as a token of acceptance.

22.2 The Army College of Dental Sciences, Secunderabad reserves the right to reject any offer for lack of any data as called for in the schedules and particularly in the technical details.

22.3 After the opening, the Army College of Dental Sciences, Secunderabad shall examine the tenders to determine whether they are complete, whether required confirmations have been furnished, whether the documents have been properly signed and whether the tenders are generally in order, whether the essential / special terms and conditions are agreed.

23.0 POLICY FOR TENDERS UNDER CONSIDERATION:

23.1 The tenders shall be deemed to be under consideration immediately after they are opened and until such time the official intimation of award / rejection is made by the Army College of Dental Sciences, Secunderabad to the tenderers.

23.2 While the tenders are under consideration, the tenderers and / or their representatives or other interested parties are advised to refrain from contacting by any means, Army College of Dental Sciences, Secunderabad and / or his employees / representatives on matters related to the tender under consideration. The Army College of Dental Sciences, Secunderabad if necessary, shall obtain clarifications on the tender by requesting for such information from any or all the tenderers in writing by letter / e-mail, as may be necessary.

23.3 All unsolicited correspondence, discussions etc. by the tenderer after opening of the price bid shall be treated as post tender development / information and shall not be considered for tender evaluation purpose.

24.0 ACCEPTANCE OF TENDER:

24.1 The Army College of Dental Sciences, Secunderabad does not bind itself to accept the lowest or any tender neither will any reasons be assigned for the rejection of any tender or part of tender. It is also not binding on the Army College of Dental Sciences, Secunderabad to disclose any analysis report on tender / samples. The tenderer on the other hand binds him to carry out work on any item or items selected from his offer in part or whole at the option of Army College of Dental Sciences, Secunderabad.

24.2 The Army College of Dental Sciences, Secunderabad, shall reserve the right to place an order for any quantity in excess to the extent of 50% or any less quantity, of the quantities offered by the tenderer at the price approved in this tender.

25.0 AMBIGUITY IN QUOTATION OR DEVIATIONS:

The tenderer shall ensure that he should quote the tender in clear terms and only fill in the blanks wherever required. Any ambiguity in the terms and conditions may lead the rejection of tender. The tenderer should note that there shall be no deviation in respect of the following terms specified in tender documents and the deviation if any; the tender shall be liable for rejection.

- a. Payment of Earnest Money Deposit / Bid Bond/ DD's
- b. Payment of Security Deposit
- c. Terms of Payment
- d. Guarantee
- e. Period of validity of offer
- f. Jurisdiction of Court
- g. Default of contractor & termination thereof
- h. Non-compliance of special Condition specified
- i. Use of correction fluid anywhere in tender documents should not be allowed. In case use of correction fluid is noticed, such tender will be liable for rejection.
- j. Discrepancy in filling of rates in figures & words or in any case , the lowest value will be considered .

26.0 WITHDRAWAL OF INVITATION OF TENDER:

The Army College of Dental Sciences, Secunderabad reserves its right to withdraw the invitation of tender at any time before its acceptance is communicated to the successful tenderers.

27.0 NAME OF REPRESENTATIVE:

In case the tenderer authorizes the agent or the representative to deal on behalf of the tenderer the name and address of such person should be informed to the Army College of Dental Sciences, Secunderabad. The tenderer shall submit the Power of Attorney in favor of agents / representative duly executed before the Notary. In the absence of the power of attorney, the Army College of Dental Sciences, Secunderabad shall not deal with the agent / representative.

28.0 NOTIFICATION OF AWARD OF CONTRACT:

The notification of Award of contract will be communicated to the successful tenderer by Letter of Award (LOA) by registered post or hand delivery or Fax or e-mail as the Army College of Dental Sciences, Secunderabad deems it fit which shall be followed by letter of confirmation by registered post. It shall be noted that the contract shall be concluded on notification of award of contract.

29.0 VALIDITY OF THE TENDER:

The tenderer will keep the offer valid for acceptance up to and including last date of calendar month, covering the date of completion of **180 days** (One Hundred and Eighty days) from the date of opening of the tender and shall also agree to extend the period of validity required by the Army College of Dental Sciences, Secunderabad. The tenderer shall not be allowed to modify or change the conditions of the tender while extending the period of validity.

30.0 PROCEDURE FOR SUBMISSION OF TENDER

- 30.1.1 The tenderer shall note that all Sections / Bids & price schedule etc. to be submitted along with the tender duly signed.
- 30.1.2 Failure to follow this procedure shall render the tender incomplete and shall be liable for rejection.
- 30.1.3 The offer of the tenderer shall be submitted with covering letter on letterhead of lead member of **joint venture (JV)**.

31.0 EXPERIENCE OF CONTRACTOR / CREDENTIALS

31.1 . The contractor shall have following experiences:

- Contractor must have experience in civil works using the latest standards on RCC buildings.
- -
- Contractor must have experience in working with reputed central / state government authorities of India.
- Contractor shall have good experience of civil and interior works.

31.2 Contractor shall have undertaken similar project with following values:

31.2.1 The applicant should have satisfactorily completed:

- a) Three similar works each costing INR Indian Rupee **3,40,00,000/- (Indian Rupees Three Crores Forty Lakhs Only)** (40% of estimated cost)
or
- b) Completed two similar work each costing not less than Indian Rupee. **5,10,00,000 (Indian Rupees Five Crores Ten Lakhs Only)** (60 %of estimated cost)
or
- c) One similar work not costing less than INR Indian Rupee **6,80,00,000/- (Indian Rupees Six Crores Eighty Lakhs Only)** (80% of estimated cost),

This cost is all including taxes and **the work should have been executed in the last seven years** ending last day of the month Certificates the one in which bids are invited. Completion Certificates for the said above works from the agencies / Clients is mandatory.

If the work requires some imported components / services, tenderer shall arrange to import such material against his import license and cost. Army College of Dental Sciences, Secunderabad shall not be responsible for obtaining Import License or furnishing essentiality certificate for import of such component of the custom duty payable on such material. The Army College of Dental Sciences, Secunderabad shall not be liable to pay custom duty or variation thereof including the variation on account of foreign exchange rate. The offers requiring Army College of Dental Sciences, Secunderabad to obtain Import License or to make payment of custom duty or any variation referred to above shall be rejected.

31.3 Registration Credentials:

- 31.3.1 **Registration Class:** The firm must be registered in Class II or Class "S", depending on the project value.
- 31.3.2 **Registration Authorities:** The firm should be registered with CPWD, MES, Central Government, or State Government.
- 31.3.3 **Project Experience:** Alternatively, the firm should have experience with Central Government projects in building construction.

31.4 **Company Credentials :** The tenderer shall clearly indicate his organizational structure such as machinery, manpower, financial position etc. available for execution of contract. He shall also indicate the name of the subcontractor, if intended, along with the full details of the sub-contractors taking prior approval for the client. Such information should be furnished in separate sheet to be attached to the offer.

31.5 **Labor Law Compliance:** The firm must comply with all applicable labor laws. These

requirements ensure that the bidding firm has the necessary credentials, experience, and compliance to execute the construction project successfully.

32.0 FINANCIAL TURNOVER

The applicant should have an average Annual Financial Turnover of not less than INR Indian Rupee **4,25,00,000/-** (50 % of estimated cost of INR Indian Rupee Four Crores Twenty Five Lakhs) on similar works in the last **03** consecutive year ending last day of the month previous to which bids are invited. This should be supported by audited balance sheets and profit and loss accounts duly certified by a Chartered Accountant. **All Royalties and Challans for materials for the same has to be submitted.**

33.0 JOINT VENTURE (JV)

-----BLANK-----

34.0 MOBILIZATION ADVANCE

The contractor may be provided mobilization advance equivalent to 10% of the contract value on specific request of the Contractor against an equivalent bank guarantee only, the same shall be recovered in 6 equal installments from each RA bills with interest of corresponding duration. This bank guarantee will be released to Contractor after completing Stage II mentioned in section 35.0 of payment terms.

35.0 PAYMENT TERMS

The payment towards the execution of work will be paid in instalments as specified below.

S/N	Stages	Percentage Payment
1	STAGE I: After signing of agreement and official take over of site.	Mobilization advance payment of 10% against bank original Bank Guarantee (BG) from Nationalized bank (recoverable with interest)
2	STAGE II: After completing 15% of work of contract price.	15% After completing Works Upto Plinth Level Including (Excavation, CRS, PCC,RCC works)
3	STAGE III: After completing 25% of work of contract price.	10% After completing Works From Plinth Level to 1st slab level (RCC Works including preliminary electrical works)
4	STAGE IV: After completing 40% of work of contract price.	15% After completing works From 1st slab Level to 2nd slab level (RCC Works, Block works, including preliminary electrical works)
5	STAGE V: After completing 55% of work of contract price.	15% After completing works From 2nd slab Level to 3rd slab level including (RCC Works, Block works, including preliminary electrical works)
6	STAGE VI: After completing 70 % of work of contract price.	15% After completing all internal and external works for main building (Finishing works)
7	STAGE VII: After completing 85 % of work of contract price.	15% After Procurement of all MEP equipment, completion of roads etc
8	STAGE VIII: After completing 95 % of work of contract price.	10% after Completion of all Civil & MEP works
9	STAGE XI: After completing 100 % of work of contract price.	5 % on Handing Over Of Building

The Army College of Dental Sciences, Secunderabad, with its authorized representative may issues part payment in any stage after approval from the competent authority. Payments

to the Contractor shall be "on account" in Secunderabad, through bank transfer. Contractor shall submit original invoice in three copies with completion certificate from architect or engineer in charge. The invoice shall include measurement sheets of all items. A main summary shall be attached along with the measurement sheets. Also, contractor shall submit summary of measurements of all stage and payments received in all stages along with the next stage of payment. The payment invoice will be approved by the PMC and final payment will be given by ACDS as per the administrative procedure of finance.

36.0 LIQUIDATED DAMAGES

In the event of failure of the Contractor to complete the assigned work within the stipulated time period and in case the work is delayed, and the delay is attributed to the Contractor, the contractor will pay to the Mission/Employer the delay damage @ 0.5% of contract amount of work for delay per week, subject to maximum 10% of contract amount.

37.0 DEFECT LIABILITY PERIOD

The defect liability period is **1 Year** from the date of completion of work. Contractor shall be responsible to make good and remedy at his own expense within defect liability period in all respect.

38.0 RETENTION MONEY

The retention money @ 5% of the contract amount from each bill for payment shall be deducted & will be released after the end of defect liability period after satisfactory performance of work/workmanship of the work during defects liability period. The same can be claimed against submission of BG.

39.0 ARBITRATION

39.1 In the event of any dispute or difference arising at any time between the parties relating to the construction; meaning or effect of this tender or any other cause or any content of the rights and liabilities of the parties or other matters specified herein or with reference to anything arising out of or incidental to this tender or otherwise in relation to the terms; whether during the continuance of this tender or thereafter, such disputes or differences shall be endeavored to be solved by mutual negotiations.

39.2 It, however, such negotiations are infructuous, Arbitration shall be carried out as per provisions of UNCITRAL. The venue of arbitration shall be Secunderabad.

39.3 Any reference to arbitration shall not relieve either party from the due performance of its obligations under this tender.

40.0 Cost and Risk.

In the event of poor progress, or the contractor's inability to progress the work for completion as stipulated in the Contract, poor quality of work, persistent disregards of instructions of ACDS & failure to deliver the work in any condition of the contract agreement, ACDS shall be at liberty to get the project completed on the Cost & Risk of eligible contractor forfeiting the EMD & PG.

41.0 FORCE MAJEURE AND EOT CLAUSE

In the event of force majeure i.e. unforeseeable events such as was, floods, earthquake etc. beyond the reasonable control of the Parties to the contract which prevent either party from meeting their obligations under the contract the contractual obligations as far as affected by such event shall be suspended for as long as the force majeure continues provided that the other party is notified within two weeks after occurrence of the force majeure. Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder. In the

event of force majeure either party shall be entitled to prolongation of this Contract equal to the delay caused by such force majeure.

42.0 PERFORMANCE GUARANTEE

Within 15 days from the date of issue of **LOI/LOA**, the tenderer shall submit Performance Guarantee amounting to 5% (Five percent) of the awarded value of work along with additional performance guarantee (if required) as per PQ&ITB (Pre-Qualification & invitation to bid) in the form of Demand Draft/fixed deposit in favor of **ACDS CAPITAL FUND** or Bank Guarantee from the Nationalized/Scheduled Bank (as per list enclosed) of equivalent value. No interest will be paid under any circumstances. The Performance Bank Guarantee shall remain valid till completion of project of defect liability period i.e **1 years** after taking over by client & will be released within **60 days(Sixty)** of receipt of request letter.

Additional Performance Guarantee:

The overall Quoted Amount by the L-1 bidder will be compared with the Estimated Cost/Amount put to tender and the percentage below/above the estimated cost put to tender will be calculated. The Bidder quoting below Minus (-) 5% of the estimated cost put to tender shall submit the additional performance guarantee. If the bidder quotes equal to -5% of the estimated cost, then no additional performance guarantee is required. If the bidder quotes between **-5% to -10%**, then the bidder has to submit additional performance guarantee of amount equal to **50%** of difference between estimated cost put to tender & bid/quoted amount. If the bidder quotes below (-)10% & onwards, then the bidder has to submit additional performance guarantee of amount equal to **150%** of difference between estimated cost put to tender & bid/quoted amount. The Additional Performance Guarantee shall remain valid till completion of project or taking over by Client whichever is later.

This Performance Guarantee initially be submitted with the validity till defect liability period after scheduled completion period as per tender document plus sixty days, but in case of extension of completion due to any reason, it is the responsibility of the agency to get it extended one month prior to its expiry without any claim on it, in case of failure, ACDS may get it en-cashed without giving any notice. The validity of Additional performance guarantee (if required) shall be governed as per the relevant clause of PQ&ITB.

On receipt of the performance guarantee in the form of DD/FDR/BG & duly confirmed from the issuing branch the EMD will be refunded. EMD deposited in the form of Banker's Cheque /Demand draft will be refunded.

Section II: Annexures

GENERAL INFORMATION

1) Name of Contractor: _____

2) Registered Address: _____

3) Telephone No.: _____

4) Fax. No.: _____

5) Email: _____

6) Contact No. of Sr. Representative/Directors/**Partners** _____

7) Nature of Company (Ltd., Pvt. Ltd., or others): _____

8) Name of Joint Venture: _____

9) Name of Lead member: _____

10) Name of other Joint Venture members: _____

Form “A”

1. Financial Statement:

- a. Authorized Capital (Give Break Up) _____
- b. Issue and paid up capital _____
- c. Annual Turn Over for last Three years _____

(Provide certified copies of Audited Balance Sheets)

- d. Applicant’s financial arrangements for proposed work of Embassy of India
 - i. Own Resources:
 - ii. Bank Credits:
 - iii. Other (Please specify)

2. Solvency Certificate (As per pro forma in Form “H’)

3. No. of Years of Experience as contractors

- a. In country of Origin _____
- b. International Countries _____

Note: The applicant should have an average Annual Financial Turnover of not less than INR Indian Rupee **4,25,00,000/-** (50% of estimated cost of INR Indian Rs. **8,50,00,000/-**) on similar works in the last 03 consecutive year ending last day of the month previous to which bids are invited. This should be supported by audited balance sheets and profit and loss accounts duly certified by a Chartered Accountant.

The applicant should be profit making company/firm. They should not have incurred any loss in more than **02 years in the last 05** consecutive years.

The applicant should have **Bank Solvency** of INR Indian Rupee **3,40,00,000/-** certified by Banker not older than **6 Months**.

Form “B”

a) Similar Work completed during the last 7 years

S/N	Title Location & Brief Description of Work	Value of Work (INR)	Client	Consultant	Contract Period for Completion	Actual Period for Completi on	Litigation/Ar bitration Pending	Client Certific ate on Page

(Authorized Signatory)

Name:

Designation:

(Seal of Company)

Form “C”

a) Similar Work under progress

S/N	Title Location & Brief Description of Work	Value of Work (INR)	Client	Consultant	Due Date of Completion	Up to date progress	Slow progress in any	Client Certificat e on Page

(Authorized Signatory)

Name:

Designation:

(Seal of Company)

Form “D”

PERFORMANCE REPORT

1. Project Name and Location:
2. Client, Owner references name:
3. Project Architects:
4. Name of Contractors:
5. Total Cost of Project (Value in INR Indian Rupee) including GST
6. Date of Commencement, Date of Completion, Current Status
7. Amount of compensation levied for delayed completion if any
8. Amount of reduced rate items, if any
9. Size of Building in Square Meters
10. No. of Floors & No. of Basement
11. Type of building (Please also specify whether building meets similar work definition)
12. Performance Reports
 - a. Quality of work Very Good Good Fair Poor
 - b. Financial soundness Very Good Good Fair Poor
 - c. Technical Proficiency Very Good Good Fair Poor
 - d. Resourcefulness Very Good Good Fair Poor
 - e. General behaviour Very Good Good Fair Poor

Dated:

Signed by:

Project Manager or Equivalent

Form “E”

STRUCTURE OF ORGANIZATION

1. Name and address of applicant:
2. Telephone No.:
Fax. No.:
Email Address:
3. Legal Status of the applicant (attach copies of original document defining the legal status)
 - a. An Individual
 - b. A proprietary firm
 - c. A firm in partnership
 - d. A limited company or corporation
4. Particulars of registration with various Government bodies (attach attested photocopy)

S/N	Organization/Place of Registration
i.	
ii.	
5. Name and titles of Directors and officers with designation to be concerned with this work
6. Designation of individual authorized to etc for the organization
7. Was the applicant ever required to suspend construction for the period of more than six months continuously after commencing construction? If so, give name of project and reason for not completing the work.
8. Has the applicant, or any constituent partner in case of partnership firm, ever abandoned the awarded work before completion? If so, give name of project and reason for abandonment.
9. Has the applicant or any constituent partner in case of partnership firm, ever been debarred/backlisted for tendering in any organization at any time? If so give details
10. Any other information considered necessary but not included above.

Form “F”

DETAILS OF TECHNICAL AND ADMINISTRATIVE PERSONNEL TO BE EMPLOYED FOR THE WORK

S/N	Name	Position	Educational Qualification General Experience	Relevant experience and details of work carried out	Project Responsibilities	Remarks

Signature of Applicant

Note: Attached CV, education qualification, professional license & experience document

MINIMUM TECHNICAL AND ADMINISTRATIVE PERSONNEL (draft)

S/N	Name	Position	Educational Qualification General Experience	Relevant experience and details of work carried out	Project Responsibilities	Remarks
1		Project manager	BE in Civil , electrical & Mechanical	10 years		1 no
2		Sr. Engineer	Civil	5 years		1 nos
3		Engineer	Electrical & Plumbing	5 years		1 no
4		Engineer	Mechanical	5 years		1no
5		Forman	Civil , electrical & Mechanical	2 years		2 nos
6		Supervisors	Civil , electrical & Mechanical	2 years		3 nos
7		Non-Technical staff		5 years		1 nos

Form “G”

**DETAILS OF CONSTRUCTION EQUIPMENT’S LIKELY TO BE USED IN
CARRYING OUT THE WORK**

S/N	Name of equipment	Model	Capacity	Age	Conditions	Ownership	Current Location	Remark

Note: Attach the ownership certificate or rental agreement from equipment rental company

Form “H”

PRO FORMA FOR SOLVENCY CERTIFICATE FROM A NATIONALIZED BANK

(On letterhead of bank)

This is to certify that to the best of our knowledge an information that M/s _____ having marginally noted address, a costumer of our bank are /is responsible and can be treated as good for any engagement up to a limit of INR Indian Rupee (In figures) _____/- (INR Indian Rupee (In Words)___only).

This certificate is issued without any guarantee or responsibility on the bank or amount the officers.

(Signature and Seal of Bank)

Form “I”

FORMAT OF EARNEST MONEY DEPOSIT / BID BOND

Date:

To,

Army College of Dental Sciences,
PG Block Secunderabad,
India

Bank Guarantee / Bid Bond no.:

We (name of bank) refer to the invitation for bid no. [] dated [] and the bid no. [] dated [] regarding tender for [description of the bid] (the “Bid”) which [bidder, name and address] (the “Bidder”) has submitted to you, and to the guarantee to be provided to secure that the Bidder adheres to its Bid.

We irrevocably undertake to pay to you on your first written demand the amount, not to exceed the total amount of [amount in figures] [amount in letters], you claim that we shall pay, provided that your claim is supported by a statement stating either that:

1. The Bidder has withdrawn its Bid during the period of bid validity; or

2. While, the Bidder was declared the successful bidder:

a, the Bidder did not sign the contract corresponding to its Bid; or

b, the Bidder failed to provide the guarantee(s) requested in the invitation for bid.

This guarantee is valid up to and including [] or such earlier day as the original of the guarantee is returned to us (the “Expiry date”).

Claims, if any, under this guarantee, with one supporting statement as per above must be received by us, (name and address of the bank), in written form not later than the Expiry date to be valid against us. A bank shall confirm that the signatures thereon are legally binding upon you.

This guarantee shall be governed by and construed in accordance with the laws of India and shall be subject to the jurisdiction of the courts in Mohali.

Name, signature and seal of the bank

Form "J"

FORMAT OF Bank Guarantee for Security Deposit

(To be executed by the Nationalized Bank on non-judicial stamp paper)

To

Date:

Army College of Dental Sciences,
PG Block Secunderabad,
India

Dear Sir/Madam,

Sub: Your Contract No. _____ dated _____
for _____

1. You have entered into a contract with reference number as given above with _____ (herein after referred to as the contractor) for the civil, interior and restoration works of _____ (herein after referred to as Owner) for the price and on the terms and conditions contained in the said contract.
2. In accordance with the terms of said contract the contractor has undertaken to produce a Bank Guarantee (BG) for INR Indian Rupee. _____ (INR Indian Rupee _____ only) being % of the total value of the said contract, for the due fulfilment of its obligations to the _____ for due performance as per the contract during defect liability period.
3. In consideration thereof, we hereby expressly, irrevocably and unconditionally undertake and guarantee as principal obligors on behalf of the contractor that in the event that the _____ submits a written demand to us that the contractor has not performed according to the contractual obligations included in the said contract, we will pay you on written demand, without demur and without reference to the contractor any sum up to a maximum amount of INR Indian Rupee _____ (INR Indian Rupee _____ only). Your demand shall be conclusive evidence to us that such repayment is due under the terms of the said contract. Payment by us to you will be made within thirty (30) days from receipt of your written request making reference to this guarantee and on demand.
4. This guarantee shall not be revoked without your express consent and shall not be affected by your granting any indulgence to the contractor, which shall include but not be limited to postponement from time to time of the exercise of any powers vested in you or any right which you may have against the contractor and to exercise the same in any manner at any time and either to forbear or to enforce any covenant contained or implied in the said contract or any other course or remedy or security available to you, and our Bank shall not be released from its obligations under this guarantee by your exercising any of your rights with reference to matters aforesaid or any of them or by reason of any other act or forbearance or other acts of omission or commission on your part or any other indulgence shown by you or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving our Bank from its obligation under this guarantee.
5. Notwithstanding anything herein contained, our liability under this guarantee is restricted to INR Indian Rupee _____ (INR Indian Rupee _____ only) and the guarantee shall remain in force up to and including the _____

_____ day of being reported to us by you and returned to us duly discharged.

6. Unless a demand or claim under this guarantee is made on us in writing on or before the aforesaid expiry date as provided above or unless this guarantee is extended by us all your rights under this guarantee shall be proscribed and we shall be discharge from the liabilities here under.
7. This guarantee shall not be affected by any change in the constitution of our Bank or of the contractor or for any other reason whatsoever.

Date:

Sd.....

Place:

Bankers

Seal of the Bank

Witness:

1.

2.

Form “K”

FORMAT OF Site Visit Certificate

SITE VISIT CERTIFICATE

I/We, the undersigned authorized representative(s) of Company Name _____], hereby certify that I/We have visited the site for the said tender works
(Tender No.: _____)
located at [Location _____]
on [Date _____].

We have conducted a thorough site inspection of the existing site for the above-mentioned work. Our evaluation considered factors such as location, condition, and local circumstances.

Based on our assessment, we have submitted this offer, taking into account local conditions, costs, and other relevant factors.

Our quoted rate for the tender item includes demolition, site clearing, and deterring. We hereby confirm that we will not claim any additional costs for these items.

(Authorized Signatory)

Name:

Designation:

(Seal of Company)

**Section III:
Financial Document & Bill of Quantities**

(To be typed on company letter head)

To,

Army College of Dental Sciences, PG Block
Secunderabad,
India

Subject: Price bid for the Tender no. ACDS/ PG BLOCK /TENDER/01/2025-26

Dear Sir,

I will like to submit the price bid for the tender no. ACDS/ PG BLOCK /TENDER/01/2025-26 along with the detail Bill of Quantities (BOQ). Following is the summary of the quote:

Sr. No.	Particular	Price in Figure	Price in Words
1.	Total Amount for Construction work of PG block for Army College of Dental Sciences, Secunderabad, India		

I agree to all the terms and conditions in the conditions in the tender document. I have duly filled all items in Bill of Quantities (BOQ).

The above price is inclusive of all taxes.

With Best Regards

Yours Faithfully,

(Authorized Signatory)

Name:

Designation:

(Seal of Company)

Attachment: Bill of Quantities (BOQ)