



# ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana  
Ph: +914029708384, 9347411942 Email : [army\\_c@rediffmail.com](mailto:army_c@rediffmail.com)  
NAAC Accredited 'A'

28 May 2016

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

The Internal Quality Assurance Cell (IQAC) was established at Army College of Dental Sciences (ACDS), Secunderabad on 06<sup>th</sup> October 2014. The Principal of ACDS Dr. K V Ramana Reddy, was elected as the Chairperson of IQAC and Dr. Chitra Prasad, Senior faculty from Department of Orthodontics, was chosen as the co-ordinator of the IQAC. The IQAC composition includes all stakeholders of the Institute, i.e., students, alumni and senior faculty, members of the Management and Administration, and members of local community and industry experts.

### **COMPOSITION OF IQAC:**

The Internal Quality Assurance Cell (IQAC) has been reconstituted with the following members to develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the Institution.


S No	Name of the Member	Designation	Position
1.	Dr. K V Ramana Reddy	Principal, ACDS	Chairman
2.	Col. (Retd.) K. G. Menon	Registrar, ACDS	Senior Administrative Officer
3.	Dr. Sanjay Vasudevan	Prof. & HOD (Periodontics)	Faculty Member
4.	Dr. Col V. K Kotte	HOD (Microbiology)	Faculty Member
5.	Dr. P. Laxman Rao	Prof. & HOD (Prosthodontics)	Faculty Member
6.	Col. Vikram Singh	Telangana Andhra Sub-Area	Management Member
7.	Mrs. Suchitra Menon	House Wife	Nominee from Local Society
8.	Dr. Gattu Anusha	Alumni, ACDS	Alumni Member
9.	Dr. Ajitha Rathi	Student, ACDS	Student Member
10.	Dr. Mamata Kaushik	Prof. & HOD (Conservative Dentistry and Endodontics)	Co-ordinator

### **Objective**

#### **The primary aim of IQAC is**

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the Institution.
- To promote measures for Institutional functioning towards quality enhancement through internalization of quality culture and Institutionalization of best practices.

  
Co-ordinator

  
(Dr. S. Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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## Strategies

### IQAC shall evolve mechanisms and procedures for

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- Relevant and quality academic/ research programmes;
- Equitable access to and affordability of academic programmes for various sections of society;
- Optimization and integration of modern methods of teaching and learning;
- The credibility of assessment and evaluation process;
- Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- Sharing of research findings and networking with other Institutions in India and abroad.

## Functions

### Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks
- Parameters for various academic and administrative activities of the Institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Collection and analysis of feedback from all stakeholders on quality-related Institutional processes;
- Dissemination of information on various quality parameters to all stakeholders;
- Organization of inter and intra Institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programmes/activities leading to quality improvement;
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- Development and maintenance of Institutional database through MIS for the purpose of maintaining /enhancing the Institutional quality;
- Periodical conduct of Academic and Administrative Audit and its follow-up
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

IQAC Coordinator

Internal Quality Assurance Cell (IQAC)

Army College of Dental Sciences

Cherlapur - CRPF Road, Jai Jawahar Nagar Post,

Secunderabad - 500 087

(Dr. Subramanya Sharma)  
Principal  
Army College of Dental Sciences

(Dr. K. Charu Reddy)  
Chairman, IQAC

Principal  
Army College of Dental Sciences

Chairman  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Cherlapur - CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad - 500 087



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ACDS/358/IQAC-2016-17/ Cir01

28 May 2016

## CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 3<sup>rd</sup> June 2016 in the conference room at 10:15am which has the following agenda.

#### Meeting Agenda:

1. Academic planning and functioning of the college activities.
2. PG admissions
3. Visit from HQ Sothern Command
4. Haritha haram programme
5. Oral Hygiene day
6. Farewell to Offg. Registrar
7. Celebration of AZADI-70
8. Lecture on CBCT
9. Vijay Diwas Commemoration

Principal

(Dr. K V Ramana Reddy)  
Principal  
Army College of Dental Sciences

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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### Minutes of the IQAC meeting held on 03.06.2016 in the conference hall at 10:15am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) - Chair person
2. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry and Endodontics) - IQAC Coordinator
3. Col. (Retd.) K.G. Menon, Registrar (Registrar) - Administrative Officer
4. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics)
5. Dr. Col V. K Kotte, HOD (Microbiology)
6. Dr. P. Laxman Rao, Prof. & HOD (Prosthodontics)
7. Mrs. Suchitra Menon (Local society representative)
8. Col. Vikram Singh (Telangana Andhra Sub-Area) (Management Member)
9. Dr. Ajitha Rathi, PG (Conservative Dentistry and Endodontics, Student Member)

The following members could not attend the IQAC meeting

1. Dr. Gattu Anusha (Alumni Representative)

### Minutes of Meeting:

The principal has introduced the new members and initiated the proceedings of the meeting with following agendas.

1. Discussion regarding conduct of classes, student attendance and functioning of the college will be done on 13<sup>th</sup> June 16.
2. PG admissions through NEET will be conducted on 16<sup>th</sup> June 16.
3. Maj. Gen. SC Banerjee, MG (Med), HQ Southern Command will be visiting the college on 20<sup>th</sup> July 16 to interact with the students at ACDS.
4. Haritha Haram Specialized Plantation programme to be organized on 19<sup>th</sup> July 16. Proposed by Dept. of Public Health Dentistry.
5. Vijay Diwas Commemoration will be done on 26<sup>th</sup> July 16.
6. Oral Hygiene programme to be conducted on 2<sup>nd</sup> August 16. Proposed by Dept. of Periodontics.
7. Farewell to Col. Vikram Singh will be organized on 4<sup>th</sup> August 16.
8. "Azadi 70" to be celebrated from 9<sup>th</sup> August to 23<sup>rd</sup> August 16.
9. Lecture will be given by Dr. Elluru Venkatesh, MDS on Cone Beam Computed Tomography: Basics & Application in Dentistry on 17<sup>th</sup> August 16. Proposed by Dept. of Oral Medicine & Radiology.

*(Signature)*  
Co-Ordinator  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Jai Jawahar Nagar Post,  
Secunderabad- 500 087

*(Signature)*  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences

*(Signature)*  
(Dr. K.V. Ramana Reddy)  
Principal  
Chairman IQAC

Chairman  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Jai Jawahar Nagar Post,  
Secunderabad- 500 087



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ACDS/358/IQAC 2016-17/ATR/01

29 Aug 2016

## Action Taken Report of the IQAC Meeting Held on 03.06.2016

Based on the discussion held on 03.06.2016, the followings actions were taken:

1. Discussion done with all the faculty to conduct classes, student attendance and functioning of the college on 13<sup>th</sup> June 16.
2. PG admissions through NEET on 16<sup>th</sup> June 16.
3. Haritha Haran Specialized Plantation conducted on 19<sup>th</sup> July 16.
4. Vijay Diwas Commemoration done on 26<sup>th</sup> July 16.
5. Oral Hygiene organized on 2<sup>nd</sup> August 16.
6. Farewell to Col. Vikram Singh organized on 4<sup>th</sup> August 16.
7. "Azadi 70" celebrations from 9<sup>th</sup> August to 23<sup>rd</sup> August 16.
8. Lecture conducted on Cone Beam Computed Tomography: Basics & Application in Dentistry by Dr. Elluru Venkatesh, MDS on 17<sup>th</sup> August 16.

IQAC Coordinator

Co-Ordinator

Internal Quality Assurance Cell (IQAC)

Army College of Dental Sciences

Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087

Chairman- IQAC

(Dr. K V Ramana Reddy)

Principal

Army College of Dental Sciences

Chairman

Internal Quality Assurance Cell (IQAC)

Army College of Dental Sciences

Chennapur- CRPF Road, Jai Jawahar Nagar Po

Secunderabad- 500 087

(Dr. S Subramanya Sharma)

Principal

Army College of Dental Sciences



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ACDS/358/IQAC-2016-17/ Cir02

31 Aug 2016

## CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 6<sup>th</sup> Sep 2016 in the conference room at 9:30am which has the following agenda.

#### Meeting Agenda:

1. Preparation for the visit by President of India.
2. Scientific committee meeting
3. Rashtriya Ekta Shapath celebration
4. Preparation for the visit by MD AWES.
5. Intern's & BDS orientation programme.
6. Hospital Equipment maintenance
7. Preparation for the visit by DG, DC&W
8. Open meet with Students & Staff
9. Cultural program "NIRVANA 2016" conduction.
10. Interdepartmental CDE program and Webinar.

Principal

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

(Dr. V. Ramana Reddy)  
Principal  
Army College of Dental Sciences

(Dr. S. Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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### Minutes of the IQAC meeting held on 06.09.2016 in the conference hall at 9:30am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) - Chair person
2. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry and Endodontics) - IQAC Coordinator
3. Col. (Retd.) K.G. Menon, Registrar (Registrar) - Administrative Officer
4. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics)
5. Dr. Col V. K Kotte, HOD (Microbiology)
6. Dr. P. Laxman Rao, Prof. & HOD (Prosthodontics)
7. Mrs. Suchitra Menon (Local society representative)
8. Col. Vikram Singh (Telangana Andhra Sub-Area) (Management Member)

The following members could not attend the IQAC meeting

1. Dr. Ajitha Rathi, PG (Conservative Dentistry and Endodontics, Student Member)
2. Dr. Gattu Anusha (Alumni Representative)

### Minutes of Meeting:

The principal has started the meeting with the following agendas.

1. Discussion on preparation for the visit by President of India done.
2. Maintenance of Hospital Equipment meeting will be conducted on 10<sup>th</sup> September 16.
3. Maj. Gen. (Dr.) Sunil Chandra, VSM, MD, AWES will be visiting on 1<sup>st</sup> October 16 to review the preparations for the President of India visit.
4. Lt. Gen. Anil Chauhan, AVSM, SM, VSM, DG, DC & W will be visiting on 4<sup>th</sup> October 16 to review the preparations for the President of India visit.
5. Orientation programme to be conducted for BDS students on 6<sup>th</sup> October 16.
6. Open meet will be organized on 14<sup>th</sup> October 16 regarding grievances for students & faculty.
7. Cultural programs "NIRVANA-2016" will be conducted from 20<sup>th</sup> October to 27<sup>th</sup> October 16.
8. Celebrations of Rashtriya Ekta Shapath will be organized from 31<sup>st</sup> October to 6<sup>th</sup> November 16.
9. Colgate will be organizing a webinar on Gingival Enlargements Diagnostic/Management on 9<sup>th</sup> November 16. Proposed by Dept. of Periodontics.
10. Orientation programme for Intern's with lectures on Patient Management & After BDS- A Perspective will be conducted on 11<sup>th</sup> November 16.
11. Inter Departmental CDE programme is scheduled on 16<sup>th</sup> November 16.

12. Scientific Committee Meeting on thesis preparation by 1<sup>st</sup> yr. MDS will be conducted on 28<sup>th</sup> November 16.

IQAC Coordinator

Principal

Chairman- IQAC

Army College of Dental Sciences

Army College of Dental Sciences

Chairman  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Jai Jawahar Nagar - CRPF Road, Jai Jawahar Nagar  
Secunderabad, 500 087

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ACDS/358/IQAC2016-17/ATR/03


30 Nov 2016


## Action Taken Report of the IQAC Meeting Held on 06.09.2016


Based on the discussion held on 06.09.2016, the followings actions were taken:

1. Discussion on preparation for the visit by President of India done.
2. Maintenance of Hospital Equipment meet conducted on 10<sup>th</sup> September 16.
3. Orientation programme was conducted for BDS students on 6<sup>th</sup> October 16.
4. Open meet organized on 14<sup>th</sup> October 16 regarding grievances.
5. Cultural program "NIRVANA-2016" was organized from 20<sup>th</sup> October to 27<sup>th</sup> October 16.
6. Celebration of Rashtriya Ekta Shapath done from 31<sup>st</sup> October to 6<sup>th</sup> November 16.
7. Webinar on Gingival Enlargements Diagnostic/ Management was conducted by Colgate on 9<sup>th</sup> November 16.
8. Orientation programme for Intern's with lecture on Patient Management & After BDS- A Perspective organized on 11<sup>th</sup> November 16.
9. Inter Departmental CDE programme was conducted on 16<sup>th</sup> November 16.
10. Scientific Committee Meeting on thesis preparation by 1<sup>st</sup> yr. MDS conducted on 28<sup>th</sup> November 16.

IQAC Coordinator-

  
Co-Ordinator  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences

  
Chairman- IQAC

K V Ramana Reddy)  
Principal  
Army College of Dental Sciences  
Chairman  
Internal Quality Assurance Cell (IQAC)  
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ACDS/358/IQAC-2016-17/ Cir03

30 Nov 2016

## CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 2<sup>nd</sup> Dec 2016 in the conference room at 11:00am which has the following agenda.

#### Meeting Agenda:

1. Preparation for the Visit of President of India.
2. Convocation Ceremony.
3. Ethical Committee meeting.
4. Picnic for non-teaching staff.
5. Lecture on Infection control, medical emergencies, Endodontics for BDS students, Role of Information technology, and code of conduct for faculty & HIV.
6. Oral & maxillo Facial day Celebration.
7. Anti-ragging Workshop.

Principal

(Dr. K V Ramana Reddy)

Principal

Army College of Dental Sciences

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences

#### Minutes of the IQAC meeting held on 02.12.2016 in the conference hall at 11:00am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) - Chair person
2. Dr. Sanjay Vasudevan. (Prof. & HOD (Periodontics) - IQAC Coordinator
3. Col. (Retd.) K.G. Menon, Registrar (Registrar) - Administrative Officer



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4. Dr. Col V. K Kotte, HOD (Microbiology)
5. Mrs. Suchitra Menon (Local society representative)
6. Col. Vikram Singh (Telangana Andhra Sub-Area) (Management Member)
7. Dr. Ajitha Rathi, PG (Conservative Dentistry and Endodontics, Student Member)

The following members could not attend the IQAC meeting

1. Dr. P. Laxman Rao, Prof. & HOD (Prosthodontics)
2. Dr. Gattu Anusha (Alumni Representative)

### Minutes of Meeting:

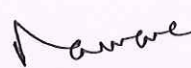
The principal has initiated the proceedings of the meeting with the following agenda.

1. Ethical Committee meeting will be conducted on 19<sup>th</sup> December 16. Proposed by ethical committee.
2. President of India Sir Pranab Mukherjee will be visiting for the convocation ceremony on 23<sup>rd</sup> December 16.
3. Picnic for Non-Teaching staff will be organized at Dhola-ri-Dhani on 1<sup>st</sup> January 17.
4. Lecture on 'Infection Control in Dental Practice' will be conducted on 2<sup>nd</sup> January 17. Proposed by Dept. of Periodontics.
5. Lecture on 'Medical Emergencies in Dental Practice' will be conducted on 7<sup>th</sup> January 17. Proposed by Dept. of Oral & Maxillofacial Surgery.
6. Lecture on 'Endodontics-How to do it & my learning experiences' will be conducted on 19<sup>th</sup> January 17. Proposed by Dept. of Conservative Dentistry & Endodontics.
7. Dr. Naresh Yellapragada will be taking a lecture on 'Role of informational technology in Dentistry today & tomorrow' on 27<sup>th</sup> January 17. Proposed by Dept. of Oral Medicine & Radiology.
8. Dr. Joseph Samuel, MD will be giving a guest Lecture on HIV Basics & Current treatment trends on 3<sup>rd</sup> February 17. Proposed by Dept. of Oral & Maxillofacial Surgery.
9. 'Code of conduct-Faculty' lecture will be organized on 8<sup>th</sup> February 17.
10. Oral and Maxillofacial Day will be celebrated on 13<sup>th</sup> February 17. Proposed by Dept. of Oral & Maxillofacial Surgery.
11. Workshop on Anti-ragging for awareness about ragging will be organized on 22<sup>nd</sup> February 17


  
IQAC Coordinator

Co-Ordinator

Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
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Chairman- IQAC

  
Internal Quality Assurance Cell (IQAC)  
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(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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ACDS/358/IQAC2016-17/ATR/04


24 Feb 2017


## Action Taken Report of the IQAC Meeting Held on 02.12.2016

Based on the discussion held on 02.12.2016, the followings actions were taken:

1. Ethical Committee meeting conducted on 19<sup>th</sup> December 16
2. Visit by President of India Sir Pranab Mukherjee for the convocation ceremony on 23<sup>rd</sup> December 16
3. Picnic for Non-Teaching staff organized at Dhola-ri-Dhani on 1<sup>st</sup> January 17
4. Lecture on 'Infection Control in Dental Practice' conducted on 2<sup>nd</sup> January 17
5. Lecture on 'Medical Emergencies in Dental Practice' conducted on 7<sup>th</sup> January 17
6. Lecture on 'Endodontics-How to do it & my learning experiences' conducted on 19<sup>th</sup> January 17
7. Lecture on 'Role of informational technology in Dentistry today & tomorrow' by Dr. Naresh Yellapragada conducted on 27<sup>th</sup> January 17
8. Guest Lecture on HIV Basics & Current treatment trends by Dr. Joseph Samuel, MD on 3<sup>rd</sup> February 17
9. Lecture on 'Code of conduct-Faculty' organized on 8<sup>th</sup> February 17
10. Oral and Maxillofacial Day celebrations done on 13<sup>th</sup> February 17
11. Workshop on Anti-ragging for awareness about ragging organized on 22<sup>nd</sup> February 17

  
IQAC Coordinator  
Co-Ordinator  
Internal Quality Assurance Cell(IQAC)  
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Chairman  
Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087  
Chairman- IQAC  
(Dr. K. V. Ramana Reddy)  
Principal  
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(Dr. S Subramanya Sharma)  
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ACDS/358/IQAC-2016-17/ Cir04

27 Feb 2017

## CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 1<sup>st</sup> Mar 2017 in the conference room at 10:45am which has the following agenda.

#### Meeting Agenda:

1. DCI inspection
2. Lectures on PG NEET entrance and Aesthetic Dentistry
3. Debate Competition
4. Interdepartmental meet
5. PG dining hall inauguration
6. Lecture & Hands-on workshop on Kedo S- Pediatric rotary endodontic files
7. Open meet
8. NAAC progress & AQAR progression for submission.
9. International Women's Day

Principal

(Dr. K V Ramana Reddy)

Principal

Army College of Dental Sciences

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4. Office Copy

(Dr. S Subramanya Sharma)

Principal

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NAAC Accredited 'A'

### Minutes of the IQAC meeting held on 01.03.2017 in the conference hall at 10:45am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) - Chair person
2. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics) - IQAC Coordinator
3. Col. (Retd.) K.G. Menon, Registrar (Registrar) - Administrative Officer
4. Dr. P. Laxman Rao, Prof. & HOD (Prosthodontics)
5. Mrs. Suchitra Menon (Local society representative)
6. Col. Vikram Singh (Telangana Andhra Sub-Area) (Management Member)
7. Dr. Ajitha Rathi, PG (Conservative Dentistry and Endodontics, Student Member)

The following members could not attend the IQAC meeting

1. Dr. Col V. K Kotte, HOD (Microbiology)
2. Dr. Gattu Anusha (Alumni Representative)

#### Meeting Agenda:

The IQAC coordinator has initiated the meeting with the following agendas.

1. DCI inspection will be organized at any time shortly and hence preparation and mock inspections will be conducted.
2. International Women's Day will be celebrated on 8<sup>th</sup> March 17.
3. Progress on NAAC & AQAR submission will be assessed on 8<sup>th</sup> March 17.
4. Interdepartmental meet will be conducted on 20<sup>th</sup> March 17.
5. Open Meet conducted for students and staff on grievances will be organized on 24<sup>th</sup> March 17.
6. Lecture on Aesthetic Dentistry will be organized on 30<sup>th</sup> March 17. Proposed by Dept. of Prosthodontics.
7. Lecture on PG-NEET Entrance will be organized for Interns on 28<sup>th</sup> April 17.
8. Debate Competition on Euthanasia: Is it justified to be practiced in India will be conducted on 3<sup>rd</sup> May 17.
9. Inauguration of PG Dining Hall will take place on 1<sup>st</sup> May 17.
10. Dr. Ganesh Jeevanandan, from Meenakshi Ammal Dental College will be delivering lecture & conduct Hands on workshop on Kedo-S- Pediatric Rotary Endodontic files on 3<sup>rd</sup> April 17. Proposed by Dept. of Conservative Dentistry & Endodontics

IQAC Coordinator  
Co-Ordinator

Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road Jai Jawahar Nagar Post,  
Secunderabad- 500 087

Chairman- IQAC  
(Dr. K V Ramana Reddy)  
Principal  
Army College of Dental Sciences  
Secunderabad- 500 087

(Dr. S Subrahanya-Sharma)  
Principal  
Army College of Dental Sciences



## ARMY COLLEGE OF DENTAL SCIENCES

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ACDS/358/IQAC2016-17/ATR/05

8 May 2017

### Action Taken Report of the IQAC Meeting Held on 01.03.2017

Based on the discussion held on 01.03.2017, the followings actions were taken:

1. International Women's Day celebrated on 8<sup>th</sup> March 17
2. Progress on NAAC & AQAR submission assessed on 8<sup>th</sup> March 17
3. Interdepartmental meet organized on 20<sup>th</sup> March 17.
4. Open Meet conducted for students and staff on grievances conducted on 24<sup>th</sup> March 17.
5. Lecture on Aesthetic Dentistry conducted on 30<sup>th</sup> March 17
6. Lecture on PG-NEET Entrance organized on 28<sup>th</sup> April 17.
7. Debate Competition on Euthanasia: Is it justified to be practiced in India organized on 3<sup>rd</sup> May 17.
8. Inauguration of PG Dining Hall on 1<sup>st</sup> May 17.
9. Lecture & Hands on workshop on Kedo-S- Pediatric Rotary Endodontic files by Dr. Ganesh Jeevanandan, from Meenakshi Ammal Dental College organized on 3<sup>rd</sup> April 17.

  
IQAC Coordinator

**Co-Ordinator**


Internal Quality Assurance Cell(IQAC)

Army College of Dental Science

Chennapur- CRPF Road Jai Jawahar Nagar Post,

Secunderabad- 500 087


**Chairman**  
Internal Quality Assurance Cell(IQAC)  
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Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
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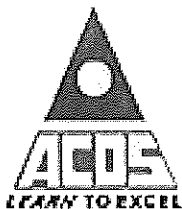
  
Chairman- IQAC

(Dr. K V Ramana Reddy)

Principal

Army College of Dental Sciences

  
(Dr. S Subramanya Sharma)  
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Army College of Dental Sciences



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25 May 17

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

The Internal Quality Assurance Cell (IQAC) was established at Army College of Dental Sciences (ACDS), Secunderabad on 06<sup>th</sup> October 2014. The Principal of ACDS Dr. K V Ramana Reddy, was elected as the chairperson of IQAC and Dr. Chitra Prasad, Senior faculty from Department of Orthodontics, was chosen as the co-ordinator of the IQAC. The IQAC composition includes all stakeholders of the Institute, i.e., students, alumni and senior faculty, members of the Management and Administration, and members of local community and industry experts.

#### **COMPOSITION OF IQAC:**

The Internal Quality Assurance Cell (IQAC) has been reconstituted with the following members to develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.

S No	Name of the Member	Designation	Position
1.	Dr. K V Ramana Reddy	Principal, ACDS	Chairman
2.	Col. (Retd.) K. G. Menon	Registrar, ACDS	Senior Administrative Officer
3.	Dr. Mamata Kaushik	Prof. & HOD (Conservative Dentistry and Endodontics)	Faculty Member
4.	Dr. V. Krishna Priya	Prof & HOD (Paedodontics)	Faculty Member
5.	Dr. P. Laxman Rao	Prof. & HOD (Prosthodontics)	Faculty Member
6.	Col. A Tarun Kumar	Telangana Andhra Sub- Area	Management Member
7.	Mrs. Suchitra Menon	House Wife	Nominee from Local Society
8.	Dr. Shilpa Reddy	Alumni, ACDS	Alumni Member
9.	Dr. Navneet Kaur	Student, ACDS	Student Member
10.	Dr. Sanjay Vasudevan	Prof. & HOD (Periodontics)	Co-ordinator

#### **Objective**

##### **The primary aim of IQAC is**

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.



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## Strategies


### IQAC shall evolve mechanisms and procedures for


- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- Relevant and quality academic/ research programmes;
- Equitable access to and affordability of academic programmes for various sections of society;
- Optimization and integration of modern methods of teaching and learning;
- The credibility of assessment and evaluation process;
- Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- Sharing of research findings and networking with other institutions in India and abroad.

## Functions

### Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks
- Parameters for various academic and administrative activities of the institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters to all stakeholders;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programmes/activities leading to quality improvement;
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- Periodical conduct of Academic and Administrative Audit and its follow-up
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

  
IQAC Coordinator  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road Jai Jawahar Nagar Post,  
Secunderabad- 500 087

  
Chairman  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087

  
(Dr. S. Srinivasa Sharma)  
Principal  
Army College of Dental Sciences





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ACDS/358/IQAC-2017-18/ Cir01

29 May 2017

## CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 1<sup>st</sup> June 2017 in the conference room at 10:15am which has the following agenda.

#### Meeting Agenda:

1. Orientation Program for MDS
2. Progress on NAAC
3. Annual administration and technical inspection.
4. Seminar on Implantology
5. International Yoga Day celebration
6. Dental Material Procurement
7. Ethical Committee meeting
8. Camp at Netra Vidyalaya Junior & Degree college
9. Visit by Comdt. & Command Dental Advisor & GOC
10. Oral Hygiene Day celebration
11. Vijay Diwas Commemoration
12. Talk on facing interview for army dental corps

Principal  
(Dr. K V Ramana Reddy)  
Principal  
Army College of Dental Sciences

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



# ARMY COLLEGE OF DENTAL SCIENCES

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## Minutes of the IQAC meeting held on 01.06.2017 in the conference hall at 10:15am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics) – IQAC Coordinator
3. Col. (Retd.) K.G. Menon, Registrar (Registrar) – Administrative Officer
4. Dr. Mamta Kaushik, Prof. & HOD (Conservative Dentistry and Endodontics)
5. Dr. V Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. P. Laxman Rao, Prof. & HOD (Prosthodontics)
7. Mrs. Suchitra Menon (Local society representative)
8. Col. A Tarun Kumar (Telangana Andhra Sub-Area) (Management Member)
9. Dr. Navneet Kaur, PG (Periodontics, Student Member)

The following members could not attend the IQAC meeting


1. Dr. Shilpa Reddy (Alumni Representative)

### Minutes of Meeting:

The principal has introduced the new members and initiated the meeting with the following agenda.

1. Orientation Programme for MDS students to be conducted on 01<sup>st</sup> Jun 17.
2. Discussion regarding progress on NAAC & AQAR submission.
3. A national seminar on Implantology will be organized on 10<sup>th</sup> & 11<sup>th</sup> Jun 17.
4. International Yoga Day will be celebrated on 21<sup>st</sup> Jun 17
5. Procurement of dental materials & Ethical Committee meeting will be conducted on 20<sup>th</sup> Jun 17. Local purchase committee and ethical committee proposed respectively.
6. Lt. Gen. RJ Nolonha, AVSM, VSM, COS, Southern command will be conducting Annual Administration & Technical inspection on 28<sup>th</sup> Jun 17.
7. Maj. Gen. S Pachory, GOC, Telangana Andhra Sub-Area will visit on 3<sup>rd</sup> Jul 17 as farewell visit as chairman, ACDS.
8. Brig. JK Nair will be giving a talk on facing interview for army dental corps on 15<sup>th</sup> Jul 17.
9. Vijay Diwas Commemoration will be conducted on 26<sup>th</sup> Jul 17.
10. Maj. Gen. NS Rao, GOC, Telangana Andhra Sub-Area will visit on 28<sup>th</sup> Jul 17 for his maiden visit to the college as chairman, ACDS. Principal will be briefing the GOC.
11. Oral Health awareness, Screening & treatment camp will be organized at Nethra Vidyalaya Junior & Degree College will be done on 30<sup>th</sup> Jul 17. Proposed by Dept. of Public Health Dentistry.
12. Oral hygiene day will be celebrated on 1<sup>st</sup> Aug 17. Proposed by Dept. of Periodontics.
13. Maj. Gen. SM Londhe, Comdt. & Command dental advisor will be visiting on 17<sup>th</sup> Aug 17 for infrastructural requirements.

  
IQAC Coordinator  
Co-Ordinator  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road Jai Jawahar Nagar Post,  
Secunderabad- 500 087

Chairman  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087  
Chairman- IQAC  
Dr. K. V. Ramana Reddy  
Principal  
Army College of Dental Sciences  
  
Principal  
Army College of Dental Sciences



# ARMY COLLEGE OF DENTAL SCIENCES

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NAAC Accredited 'A'

ACDS/358/IQAC-2017-18/ATR/01

7 Aug 2017


## Action Taken Report of the IQAC Meeting Held on 01.06.2017


Based on the discussion held on 01.06.2017, the followings actions were taken:

1. Orientation Programme for MDS students organized on 01<sup>st</sup> Jun 17.
2. Discussion regarding progress on NAAC & AQAR submission done.
3. A national seminar on Implantology conducted on 10<sup>th</sup> & 11<sup>th</sup> Jun 17.
4. International Yoga Day celebrated on 21<sup>st</sup> Jun 17
5. Ethical Committee meeting conducted on 20<sup>th</sup> Jun 17.
6. A talk on 'Facing interview for army dental corps' by Brig. JK Nair given on 15<sup>th</sup> Jul 17.
7. Vijay Diwas Commemoration will be conducted on 26<sup>th</sup> Jul 17.
8. Oral Health awareness, Screening & treatment camp will be organized at Nethra Vidyalaya Junior & Degree College conducted on 30<sup>th</sup> Jul 17.
9. Oral hygiene day celebrated on 1<sup>st</sup> Aug 17.

  
IQAC Coordinator

**Co-Ordinator**  
Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road Jai Jawahar Nagar Post,  
Secunderabad- 500 087

  
Chairman  
Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
(Dr. K V Ramana Reddy)  
Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087  
Principal  
Army College of Dental Sciences

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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ACDS/358/IQAC-2017-18/ Cir02

30 Aug 2017

## CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 4<sup>th</sup> Sep 2017 in the conference room at 9:30am which has the following agenda.

#### Meeting Agenda:

1. BDS orientation programme
2. Lecture on Dental Implants.
3. BLS training for Interns.
4. Inter departmental meet & seminar
5. New advance equipment purchase.
6. Screening camps organization
7. Visit by DG DC&W and MD, AWES
8. Lecture on preparation for NEET-MDS
9. Annual and Graduation Ceremony
10. DCI Inspection
11. Teacher Training programme
12. Annual Administration & Technical Inspection.
13. Farewell for registrar.

Principal

(Dr. K V Ramana Reddy)  
Principal  
Army College of Dental Sciences

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



## ARMY COLLEGE OF DENTAL SCIENCES

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### Minutes of the IQAC meeting held on 04.09.2017 in the conference hall at 9:30am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. Sanjay Vasudevan, Prof. & HOD ((Periodontics) – IQAC Coordinator
3. Col. (Retd.) K.G. Menon, Registrar (Registrar) – Administrative Officer
4. Dr. Mamta Kaushik, Prof. & HOD(Conservative Dentistry & Endodontics)
5. Dr. V Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. P. Laxman Rao, Prof. & HOD (Prosthodontics)
7. Mrs. Suchitra Menon (Local society representative)
8. Col. A Tarun Kumar (Telangana Andhra Sub-Area) (Management Member)

The following members could not attend the IQAC meeting

1. Dr. Ajitha Rathi, PG (Conservative Dentistry and Endodontics, Student Member)
2. Dr. Shilpa Reddy (Alumni Representative)

### Minutes of Meeting:

The IQAC coordinator has initiated the meeting proceedings with the following agendas.

1. Lecture on Dental Implants a OMFS perspective by Dr. N. Sekhar Reddy, MDS, FDSRCS(ED) will be conducted on 7<sup>th</sup> Sep 17. Proposed by Dept. of Oral & Maxillofacial Surgery.
2. BDS orientation programme will be organized on 11<sup>th</sup> Sep 17
3. Farewell Tea party for Col. (Retd.) K G Menon will be organized on 11<sup>th</sup> Sep 17.
4. BLS training programme will be organized at Gandhi Medical College Alumni Education Centre by Dr. NTR UHS on 14<sup>th</sup> Sep 17.
5. Annual administration and technical inspection will be conducted on 26<sup>th</sup> & 27<sup>th</sup> Sep 17.
6. Teacher training workshop will be organized on 6<sup>th</sup> & 7<sup>th</sup> Oct 17.
7. Inter departmental meet to be conducted on 23<sup>rd</sup> Oct 17.
8. DCI inspection preparation scheduled on 27<sup>th</sup> Oct 17.
9. Graduation day ceremony will be organized on 6<sup>th</sup> Nov 17.
10. Lecture on 'How to prepare for NEET MDS' by Dr. Kalyani will be conducted on 10<sup>th</sup> Nov 17.
11. Inter departmental seminar will be organized on 13<sup>th</sup> Nov 17.
12. Purchase of new equipment's for advancements of dept.'s will be conducted on 23<sup>rd</sup> Nov 17.
13. Conduct of oral health screening camps at various location surrounding the Secunderabad on 14<sup>th</sup>, 15<sup>th</sup>, 17<sup>th</sup> & 18<sup>th</sup> Nov 17. Principal & IQAC coordinator intimated the Dept. of Public Health Dentistry for arrangements.
14. Lt. Gen. RP Singh, AVSM, VSM, DG DC & W and Maj. Gen. Sunil Chandra, VSM (retd.), MD AWES will be visiting on 21<sup>st</sup> Nov 17 to review the hostel requirements for PG girls.

IQAC Coordinator

Co-Ordinator

Internal Quality Assurance Cell(IQAC)

Army College of Dental Sciences

Chennapur- CRPF Road Jai Jawahar Nagar Post,

Secunderabad- 500 087

Chairman

Internal Quality Assurance Cell(IQAC)

Army College of Dental Sciences

Chennapur- CRPF Road, Jai Jawahar Nagar Post,

Secunderabad- 500 087

(Dr. K.V. Ramana Reddy)

Principal

Army College of Dental Sciences

Principal

Army College of Dental Sciences



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ACDS/358/IQAC-2017-18/ATR/02

21 Nov 2017

## Action Taken Report of the IQAC Meeting Held on 04.09.2017

Based on the discussion held on 04.09.2017, the followings actions were taken:

1. Lecture on Dental Implants a OMFS perspective by Dr. N. Sekhar Reddy, MDS, FDSRCS(ED) conducted on 7<sup>th</sup> Sep 17.
2. BDS orientation programme organized on 11<sup>th</sup> Sep 17
3. BLS training programme organized at Gandhi Medical College Alumni Education Centre by Dr. NTR UHS on 14<sup>th</sup> Sep 17.
4. Teacher training workshop organized by resource group from Vishnu Dental College, Bhimavaram on 6<sup>th</sup> & 7<sup>th</sup> Oct 17.
5. Inter departmental meet conducted on 23<sup>rd</sup> Oct 17.
6. Graduation day ceremony organized on 6<sup>th</sup> Nov 17.
7. Lecture on 'How to prepare for NEET MDS' by Dr. Kalyani, Vidyasagar Biomedica, Hyd. Conducted on 10<sup>th</sup> Nov 17.
8. Inter departmental seminar organized on 13<sup>th</sup> Nov 17.
9. Oral health screening camps at various location surrounding the Secunderabad were conducted on 14<sup>th</sup>, 15<sup>th</sup>, 17<sup>th</sup> & 18<sup>th</sup> Nov 17.

IQAC Coordinator

Co-Ordinator

Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road Jai Jawahar Nagar Post,  
Secunderabad- 500 087

Chairman

Internal Quality Assurance Cell(IQAC)

Army College of Dental Sciences Chairman- IQAC

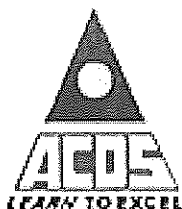
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(Dr. K V Ramana Reddy)  
Principal

Army College of Dental Sciences

(Dr. S Subramanya Sharma)  
Principal  
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3 Oct 2017

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) was established at Army College of Dental Sciences (ACDS), Secunderabad on 06<sup>th</sup> October 2014. The Principal of ACDS Dr. K V Ramana Reddy, was elected as the chairperson of IQAC and Dr. Chitra Prasad, Senior faculty from Department of Orthodontics, was chosen as the co-ordinator of the IQAC. The IQAC composition includes all stakeholders of the Institute, i.e., students, alumni and senior faculty, members of the Management and Administration, and members of local community and industry experts.

### COMPOSITION OF IQAC:

The Internal Quality Assurance Cell (IQAC) has been reconstituted with the following members to develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.

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1.	Dr. K V Ramana Reddy	Principal, ACDS	Chairman
2.	Col. (Retd.) Ashok Venkatraman R	Registrar, ACDS	Senior Administrative Officer
3.	Dr. Mamata Kaushik	Prof. & HOD (Conservative Dentistry and Endodontics)	Faculty Member
4.	Dr. V. Krishna Priya	Prof & HOD (Paedodontics)	Faculty Member
5.	Dr. P. Laxman Rao	Prof. & HOD (Prosthodontics)	Faculty Member
6.	Col. A Tarun Kumar	Telangana Andhra Sub- Area	Management Member
7.	Mrs. Lakshmi Venkatraman	House Wife	Nominee from Local Society
8.	Dr. Shilpa Reddy	Alumni, ACDS	Alumni Member
9.	Dr. Navneet Kaur	Student, ACDS	Student Member
10.	Dr. Sanjay Vasudevan	Prof. & HOD (Periodontics)	Co-ordinator

### Objective

#### The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.



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### Strategies


#### IQAC shall evolve mechanisms and procedures for

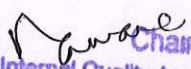
- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- Relevant and quality academic/ research programmes;
- Equitable access to and affordability of academic programmes for various sections of society;
- Optimization and integration of modern methods of teaching and learning;
- The credibility of assessment and evaluation process;
- Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- Sharing of research findings and networking with other institutions in India and abroad.


### Functions

#### Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks
- Parameters for various academic and administrative activities of the institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters to all stakeholders;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programmes/activities leading to quality improvement;
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- Periodical conduct of Academic and Administrative Audit and its follow-up
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC

  
IQAC Coordinator  
Internal Quality Assurance Cell (IQAC)  
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Chairman  
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(Dr. S. Subramanya Sharma)  
Principal  
Army College of Dental Sciences

(Dr. K V Ramana Reddy)  
Principal  
Army College of Dental Sciences





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ACDS/358/IQAC-2017-18/ Cir03

28 Nov 2017

### CIRCULAR

### INTERNAL COMMUNICATION

### IQAC Meeting


This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 5<sup>th</sup> Dec 2017 in the conference room at 11:00am which has the following agenda.


#### Meeting Agenda:

1. Camp organization
2. Interdepartmental meet
3. Lectures on 3D printing technology, principles of head & neck radiotherapy and advance rotary system
4. Foundation stone for PG Girls hostel
5. Ethical committee meeting

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

  
Principal  
(Dr. K V Ramana Reddy)  
Principal  
Army College of Dental Sciences

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



## ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana  
Ph: +914029708384, 9347411942 Email : [army\\_c@rediffmail.com](mailto:army_c@rediffmail.com)  
NAAC Accredited 'A'

### Minutes of the IQAC meeting held on 05.12.2017 in the conference hall at 11:00am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman, Registrar (Registrar) – Administrative Officer
4. Dr. Mamta Kaushik, Prof. & HOD (Conservative Dentistry and Endodontics)
5. Dr. V Krishna Priya, Prof. & HOD (Paedodontics)
6. Mrs. Laxmi Venkatraman (Local society representative)
7. Col. A Tarun Kumar (Telangana Andhra Sub-Area) (Management Member)
8. Dr. Ajitha Rathi, PG (Conservative Dentistry and Endodontics, Student Member)


The following members could not attend the IQAC meeting

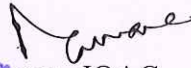
1. Dr. P. Laxman Rao, Prof. & HOD (Prosthodontics)
2. Dr. Shilpa Reddy (Alumni Representative)


### Minutes of Meeting:

The principal introduced the new members of IQAC and started the proceedings for the meeting with the following agenda

1. Ethical Committee meeting will be conducted on 6<sup>th</sup> Dec 17.
2. Lecture & hands on course will be organized on Advance rotary system (TF3 file system) by Kavo Kell on 13<sup>th</sup> Dec 17. Proposed by Dept. of Conservative Dentistry & Endodontics.
3. Inter departmental meet to be organized on 12<sup>th</sup> Jan 18.
4. Lecture & demonstration will be conducted on 3D printing technology & its application in dentistry by Mr. Prudhvi Reddy, Director, Think 3D on 22<sup>nd</sup> Jan 18. Proposed by Dept. of Prosthodontics.
5. Foundation stone for PG Girls Hostel will be laid by Maj. Gen. NS Rao, GOC, Telangana Andhra Sub-Area & Chairman ACDS on 22<sup>nd</sup> Jan 18.
6. Lecture on Principles of Head & Neck Radiotherapy will be given by Dr. Yugendra Sharma, Omega Hospitals on 24<sup>th</sup> Jan 18.
7. Camp to be organized at Mallanna Temple, Yapral on 4<sup>th</sup> Feb 18. Principal & IQAC coordinator has intimated the Dept. of Public Health Dentistry to organize the camp.

  
IQAC Coordinator  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road Jai Jawahar Nagar Post,  
Secunderabad- 500 087

  
Chairman- IQAC  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087  
Principal  
Army College of Dental Sciences

  
(Dr. S. Subramaniya Sharma)  
Principal  
Army College of Dental Sciences



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ACDS/358/IQAC-2017-18/ATR/03

12 Feb 2018

### Action Taken Report of the IQAC Meeting Held on 05.12.2017

Based on the discussion held on 05.12.2017, the followings actions were taken:

1. Ethical Committee meeting conducted on 6<sup>th</sup> Dec 17.
2. Lecture & hands on course organized on Advance rotary system (TF3 file system) by Kavvo Kell on 13<sup>th</sup> Dec 17.
3. Inter departmental meet organized on 12<sup>th</sup> Jan 18.
4. Lecture & demonstration conducted on 3D printing technology & its application in dentistry by Mr. Prudhvi Reddy, Director, Think 3D on 22<sup>nd</sup> Jan 18.
5. Foundation stone for PG Girls Hostel laid by Maj. Gen. NS Rao, GOC, Telangana Andhra Sub-Area & Chairman ACDS on 22<sup>nd</sup> Jan 18.
6. Lecture on Principles of Head & Neck Radiotherapy given by Dr. Yugendra Sharma, Omega Hospitals on 24<sup>th</sup> Jan 18.
7. Camp organized at Mallanna Temple, Yapral on 4<sup>th</sup> Feb 18.

  
IQAC Coordinator

Co-Ordinator

Internal Quality Assurance Cell(IQAC)

Army College of Dental Sciences

Chennapur- CRPF Road Jai Jawahar Nagar Post,  
Secunderabad- 500 087

  
Chairman


Internal Quality Assurance Cell(IQAC)

Army College of Dental Sciences

Chennapur- CRPF Road (Dr. K.V. Ramana Reddy)

Secunderabad- 500 087

Principal  
Army College of Dental Sciences

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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ACDS/358/IQAC-2017-18/ Cir04

26 Feb 2018

### CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 5<sup>th</sup> Mar 2018 in the conference room at 10:30am which has the following agenda.

#### Meeting Agenda:

1. Lecture on Carcinogenesis & Metastasis
2. Inter departmental seminar
3. Increase of MDS seats from 2 to 3
4. Workshop on full mouth rehabilitation
5. Preparation for DCI inspection
6. MoU signing with ESIC
7. Visit by Addl. Director of Dental Services & GOC DB Area
8. Annual administration & technical Inspection

Principal

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

(Dr. KV Ramana Reddy)  
Principal  
Army College of Dental Sciences

(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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### Minutes of the IQAC meeting held on 05.03.2018 in the conference hall at 10:30am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman, Registrar (Registrar) – Administrative Officer
4. Dr. Mamta Kaushik, Prof. & HOD (Conservative Dentistry and Endodontics)
5. Dr. P. Laxman Rao, Prof. & HOD (Prosthodontics)
6. Mrs. Laxmi Venkatraman (Local society representative)
7. Dr. Ajitha Rathi, PG (Conservative Dentistry and Endodontics, Student Member)


The following members could not attend the IQAC meeting

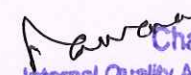
1. Col. A Tarun Kumar (Telangana Andhra Sub-Area) (Management Member)
2. Dr. V Krishna Priya, Prof. & HOD (Paedodontics)
3. Dr. Shilpa Reddy (Alumni Representative)

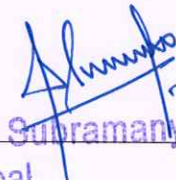
### Meeting Agenda:

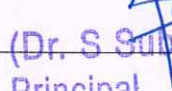
IQAC coordinator has initiated the meeting proceedings with the following agenda.

1. Lt. Gen. ST Upasani, SM, VSM, GOC Dakshin Bharath Area will visit college on 22<sup>nd</sup> Mar 18 to review the hostel block construction.
2. Annual Administration and technical Inspection will be conducted on 23<sup>rd</sup> Mar 18.
3. Inter departmental seminar will be conducted on 2<sup>nd</sup> Apr 18
4. Increase of MDS seats from 2-3 on 2<sup>nd</sup> Apr 18
5. National Workshop on Full Mouth Rehabilitation will be conducted on 7<sup>th</sup> Apr 18.
6. Mock DCI inspection will be conducted from 15<sup>th</sup> Apr 18 to 20<sup>th</sup> Apr 18.
7. Maj. Gen. AK Nandi, Addl. Director of Dental Services will visit college on 16<sup>th</sup> Apr 18 to review the preparation for DCI inspection.
8. Lecture on Carcinogenesis & Metastasis by Dr. N. Govind Raj Kumar will be organized on 19<sup>th</sup> Apr 18. Proposed by Dept. of Oral Medicine and Radiology.
9. MoU signing will be done with ESIC on 1<sup>st</sup> May 18
10. DCI inspection will be conducted from 31<sup>st</sup> May 18 to 2<sup>nd</sup> Jun 18.
11. Plan to organize student exchange programme with various colleges.

  
IQAC Coordinator  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur - CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad - 500 087

  
Chairman  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur - CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad - 500 087

  
(Dr. K V Ramana Reddy)  
Principal  
Army College of Dental Sciences

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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ACDS/358/IQAC-2017-18/ATR/04

7 May 2018

### Action Taken Report of the IQAC Meeting Held on 05.03.2018

Based on the discussion held on 05.03.2018, the followings actions were taken:

1. Inter departmental seminar conducted on 2<sup>nd</sup> Apr 18
2. Discussion for increase of MDS seats from 2-3 on 2<sup>nd</sup> Apr 18 done
3. National Workshop on Full Mouth Rehabilitation conducted on 7<sup>th</sup> Apr 18.
4. Lecture on Carcinogenesis & Metastasis by Dr. N. Govind Raj Kumar organized on 19<sup>th</sup> Apr 18.
5. MOU signing done with ESIC on 1<sup>st</sup> May 18

IQAC Coordinator

Co-Ordinator

Internal Quality Assurance Cell (IQAC)

Army College of Dental Sciences

Chennapur- CRPF Road, Jai Jawahar Nagar

Secunderabad- 500 087

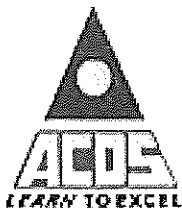
Chairman  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087  
Principal  
Army College of Dental Sciences

Chairman IQAC

(Dr. K. M. Ramana Reddy)

Principal  
Army College of Dental Sciences

(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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28 May 18

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

The Internal Quality Assurance Cell (IQAC) was established at Army College of Dental Sciences (ACDS), Secunderabad on 06<sup>th</sup> October 2014. The Principal of ACDS Dr. K V Ramana Reddy, was elected as the chairperson of IQAC and Dr. Chitra Prasad, Senior faculty from Department of Orthodontics, was chosen as the co-ordinator of the IQAC. The IQAC composition includes all stakeholders of the Institute, i.e., students, alumni and senior faculty, members of the Management and Administration, and members of local community and industry experts.

#### **COMPOSITION OF IQAC:**

The Internal Quality Assurance Cell (IQAC) has been reconstituted with the following members to develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.

S No	Name of the Member	Designation	Position
1.	Dr. K V Ramana Reddy	Principal, ACDS	Chairman
2.	Col. (Retd.) R Ashok Venkatraman	Registrar, ACDS	Senior Administrative Officer
3.	Dr. Mamata Kaushik	Prof. & HOD (Conservative Dentistry and Endodontics)	Faculty Member
4.	Dr. V. Krishna Priya	Prof & HOD (Paedodontics)	Faculty Member
5.	Dr. Sanjay Vasudevan	Prof. & HOD (Periodontics)	Faculty Member
6.	Brig. E Veera Reddy	Telangana Andhra Sub-Area	Management Member
7.	Mrs. Lakshmi Venkatraman	House Wife	Nominee from Local Society
8.	Dr. Neha Singh	Alumni, ACDS	Alumni Member
9.	Dr. Shinu Daniel	Student, ACDS	Student Member
10.	Dr. G Ajay Kumar	Prof. & HOD (Prosthodontics)	Co-ordinator

#### **Objective**

##### **The primary aim of IQAC is**

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

#### **Strategies**

##### **IQAC shall evolve mechanisms and procedures for**

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks



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- b) Relevant and quality academic/ research programmes
- c) Equitable access to and affordability of academic programmes for various sections of society
- d) Optimization and integration of modern methods of teaching and learning
- e) The credibility of assessment and evaluation process
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services
- g) Sharing of research findings and networking with other institutions in India and abroad.

### Functions

Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks
- b) Parameters for various academic and administrative activities of the institution
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes
- e) Dissemination of information on various quality parameters to all stakeholders
- f) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- g) Documentation of the various programmes/activities leading to quality improvement
- h) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- i) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality
- j) Periodical conduct of Academic and Administrative Audit and its follow-up
- k) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

  
IQAC Coordinator

Co-Ordinator

Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Channapur- CRPF Road, Jai Jawahar Nagar I  
Secunderabad- 500 087

  
Chairman IQAC

Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Channapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences





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ACDS/358/IQAC-2018-19/Cir01

29 May 2018

### CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 4<sup>th</sup> June 2018 in the conference room at 10:00am which has the following agenda.

#### Meeting Agenda:

1. Planning of GOC, DB Area & MD, AWES visit.
2. Planning for big high power committee inspection.
3. To conduct Oral hygiene day.
4. To conduct students, open meet.
5. To plan student exchange programme.

Principal

(Dr. KV Ramana Reddy)  
Principal  
Army College of Dental Sciences

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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NAAC Accredited 'A'

### Minutes of the IQAC meeting held on 04.06.2018 in conference hall at 10:00am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. G. Ajay Kumar, Prof. & HOD (Prosthodontics) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman (Registrar) – Administrative Officer
4. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
5. Dr. V. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. P Laxman Rao, Prof. & HOD (Prosthodontics)
7. Mrs. Laxmi Venkatraman (Local society representative)
8. Col. A Tarun Kumar (Telangana Andhra Sub-Area) (Management Member)
9. Dr. Shinu Daniel, PG (Prosthodontics, Student Member)
10. Dr. Neha Singh (Alumni Representative)


### Minutes of Meeting:

The principal introduced the new IQAC team and discussed the following agendas,

1. To plan the visit of LT Gen ST Upasani, SM, VSM, GOC, Dakshin Bharath Area, Patron ACDS visit on 23<sup>rd</sup> Jun 18 to review the preparation for MD AWES visit.
2. To plan for the inspection of High-Power Committee for the issue of essentiality certificate for increasing BDS seats from 40 to 50 from 22<sup>nd</sup> Jun 18 to 24<sup>th</sup> Jun 18.
3. To plan for visit by Maj Gen Anil Khosla, AVSM, SM, VSM, MD AWES, New Delhi on 10<sup>th</sup> Jul 18 review infrastructural requirements of the college.
4. Inter departmental seminars will be held by departments of Prosthodontics, endodontics, orthodontics on 16<sup>th</sup> Jul 18.
5. To conduct Oral hygiene day and workshop on CBCT based implant planning and CT guided implant surgeries by Dr Shiva Shankar, MDS, ICOI, BOC Qassim on 1<sup>st</sup> Aug 18. Proposed by Dept. of Periodontics & Dept. of Oral Medicine & Radiology respectively.
6. To conduct an open meet between staff and all the BDS students, interns and post graduate students on 10<sup>th</sup> Aug 18.
7. To plan Student exchange program in Department of Endodontics in collaboration with Indian association of Conservative Dentistry and Endodontics from 28<sup>th</sup> Aug 18 to 1<sup>st</sup> Sep 18.

  
IQAC Coordinator  
Co-Ordinator  
Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad-500087

  
(Dr. S. S. Ramanya Sharma)  
Principal  
Army College of Dental Sciences

  
Chairman  
Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087



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ACDS/358/IQAC-2017-18/ATR/01

03 Sep 2018

### Action Taken Report of the IQAC Meeting Held on 04.06.2018

Based on the discussion held on 04.06.2018, the followings actions were taken:


1. The inspection of High-Power Committee for the issue of essentiality certificate for increasing BDS seats from 40 to 50 was held from 22<sup>nd</sup> Jun 18 to 24<sup>th</sup> Jun 18.
2. Inter departmental seminars were held by departments of Prosthodontics, Endodontics, Orthodontics on 16<sup>th</sup> Jul 18.
3. Oral hygiene day and workshop on CBCT based implant planning and CT guided implant surgeries was conducted by Dr Shiva Shankar, MDS, ICOI, BOC Qassim on 1<sup>st</sup> Aug 18.
4. An open meet between staff and all the BDS students, interns and post graduate students was held on 10<sup>th</sup> Aug 18.
5. Student exchange program in Department of Endodontics in collaboration with Indian association of Conservative Dentistry and Endodontics was held from 28<sup>th</sup> Aug 18 to 1<sup>st</sup> Sep 18.

  
IQAC Coordinator

  
Chairman- IQAC

Co-Ordinator  
Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road Jai Jawahar Nagar Post,  
Secunderabad- 500 087

Chairman  
Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
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Principal  
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ACDS/358/IQAC-2018-19/Cir02

3 September 2018

### CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 4<sup>th</sup> September 2018 in the conference room at 11:00 am which has the following agenda.

#### Meeting Agenda:

1. To organise Dental camps
2. To plan for Book inspection program.
3. To conduct inter departmental seminars.
4. To plan for ethical committee meeting.
5. To conduct vigilance awareness week.
6. To conduct graduation ceremony.

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

Principal

(Dr. K V Ramana Reddy)  
Principal  
Army College of Dental Sciences

(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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### Minutes of the IQAC meeting held on 04.09.2018 in conference hall at 11:00am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. G. Ajay Kumar, Prof. & HOD (Prosthodontics) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman (Registrar) – Administrative Officer
4. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
5. Dr. V. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. P Laxman Rao, Prof. & HOD (Prosthodontics)
7. Mrs. Laxmi Venkatraman (Local society representative)
8. Col. A Tarun Kumar (Telangana Andhra Sub-Area) (Management Member)

The following members could not attend the IQAC meeting

1. Dr. Neha Singh (Alumni Representative)
2. Dr. Shinu Daniel (Prosthodontics, Student Member)


### Minutes of Meeting:

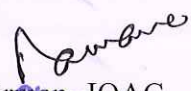
The IQAC coordinator has initiated the meeting with the following agenda.

1. Dental camp to be organised by department of pedodontics at Abhilasha school for special needs children on 06<sup>th</sup> Sep 18.
2. Book inspection program will be conducted by board of officers of all dental departments on 25<sup>th</sup> & 26<sup>th</sup> Sep 18.
3. Inter departments seminars to be held on 16<sup>th</sup> Oct 18 by departments of Oral surgery, Periodontics and Pedodontics.
4. Ethical committee meeting for their thesis needing ethical approval to be held on 22<sup>nd</sup> Oct 18.
5. Vigilance awareness week about “Eradicate poverty – Build a New India” to be conducted by Public Health Dentistry department from 29<sup>th</sup> Oct 18 to 03<sup>rd</sup> Nov 18.
6. Various competitions to create awareness about legal rights of women to be conducted by Public Health Dentistry on 10<sup>th</sup> Nov 18.
7. Convocation ceremony for the batch BDS 2013 to be held on 13<sup>th</sup> Nov 18.

  
IQAC Coordinator

Co-Ordinator  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087

  
(Dr. S. Subramanya Sharma)  
Principal  
Army College of Dental Sciences

  
Chairman, IQAC  
Internal Quality Assurance Cell (IQAC)  
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Secunderabad- 500 087



## ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana  
Ph: +914029708384, 9347411942 Email : [army\\_c@rediffmail.com](mailto:army_c@rediffmail.com)  
NAAC Accredited 'A'

ACDS/358/IQAC-2017-18/ATR/02

14 Nov 2018


### Action Taken Report of the IQAC Meeting Held on 04.09.2018

Based on the discussion held on 04.09.2018, the followings actions were taken:


1. Dental camp organised by department of pedodontics at Abhilasha school for special needs children on 06<sup>th</sup> Sep 18.
2. Inter departments seminars held on 16<sup>th</sup> Oct 18 by departments of Oral surgery, Periodontics and Pedodontics.
3. Ethical committee meeting for their thesis needing ethical approval held on 22<sup>nd</sup> Oct 18.
4. Vigilance awareness week about “Eradicate poverty – Build a New India” conducted by Public Health Dentistry department from 29<sup>th</sup> Oct 18 to 03<sup>rd</sup> Nov 18.
5. Various competitions to create awareness about legal rights of women conducted by Public Health Dentistry on 10<sup>th</sup> Nov 18.
6. Convocation ceremony for the batch BDS 2013 held on 13<sup>th</sup> Nov 18.

  
IQAC Coordinator

Co-Ordinator  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road Jai Jawahar Nagar Post,  
Secunderabad- 500 087

  
Chairman- IQAC

Chairman  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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ACDS/358/IQAC-2018-19/Cir03

22 Nov 2018

## CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 3<sup>rd</sup> Dec 2018 in the conference room at 9:00am which has the following agenda.

#### Meeting Agenda:

1. Planning of NAAC mock inspections.
2. Conduction of inter departmental seminars.
3. Conduction of CDE programs.
4. HOD's meeting to be planned every month.
5. Planning of dental camps at various locations.

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

Principal  
(Dr. KV Ramana Reddy)  
Principal  
Army College of Dental Sciences

(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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### Minutes of the IQAC meeting held on 03.12.2018 in conference hall at 9:00am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. G. Ajay Kumar, Prof. & HOD (Prosthodontics) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman (Registrar) – Administrative Officer
4. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
5. Dr. V. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. P Laxman Rao, Prof. & HOD (Prosthodontics)
7. Col. A Tarun Kumar (Telangana Andhra Sub-Area) (Management Member)
8. Dr. Shinu Daniel, PG (Prosthodontics, Student Member)

The following members could not attend the IQAC meeting


1. Dr. Neha Singh (Alumni Representative)
2. Mrs. Laxmi Venkatraman (Local society representative)


### Minutes of Meeting:

The principal has initiated the proceedings for the meetings with the following agenda.

1. NAAC Mock inspection of all dental departments will be conducted by NAAC criterion members from 4<sup>th</sup> Dec 18 to 21<sup>st</sup> Dec18.
2. Inter departmental seminars will be held by department of Oral Surgery, Periodontics, Pedodontics and Oral Medicine and Radiology on 29<sup>th</sup> Jan 19.
3. CDE program on “TMJ disorders and total joint replacement” will be taken by Dr. Shravan Renapurkar DMD, VCV on 22<sup>nd</sup> Jan 19. Proposed by Dept. of Oral & Maxillofacial Surgery.
4. CDE program “Pedo- Ace” will be conducted by Pedodontics department on 31<sup>st</sup> Jan 19 on topics “Conscious sedation” and “Lasers in contemporary dentistry” by Dr Srinivas Nanineni and Dr Chandrasekhar, MDS, D. Ortho, PhD. Proposed by Dept. of Paedodontics.
5. HOD’s meeting will be held on 7<sup>th</sup> Feb 19 to discuss various aspects regarding college overall development
6. Inter departmental meet will be held where in departments of Orthodontics, Endodontics and Paedodontics will present seminars on various topics on 20<sup>th</sup> Feb 19.
7. Dental camp will be conducted at Swashodhan trust at Kodicharla village, Kachiguda on 24<sup>th</sup> Feb 19.

  
IQAC Coordinator

  
Co-Ordinator  
Internal Quality Assurance Cell(IQAC) (Dr. S Subramanya Sharma)  
Army College of Dental Sciences Principal  
Chennapur- CRPF Road Jai Jawahar Nagar Post,  
Secunderabad- 500 087  
Army College of Dental Sciences

  
Chairman- IQAC  
Chairman  
Internal Quality Assurance Cell(IQAC)  
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Secunderabad- 500 087





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ACDS/358/IQAC-2017-18/ATR/03

25 Feb 2019


### Action Taken Report of the IQAC Meeting Held on 03.12.2018

Based on the discussion held on 03.12.2018, the followings actions were taken:


1. Inter departmental seminars held by department of Oral Surgery, Periodontics, Pedodontics and Oral Medicine and Radiology on 29<sup>th</sup> Jan 19.
2. CDE program on “TMJ disorders and total joint replacement” taken by Dr. Shravan Renapurkar DMD, VCV on 22<sup>nd</sup> Jan 19.
3. CDE program “Pedo- Ace” conducted by Pedodontics department on 31<sup>st</sup> Jan 19 on topics “Conscious sedation” and “Lasers in contemporary dentistry” by Dr Srinivas Nanineni and Dr Chandrasekhar, MDS, D. Ortho, PhD.
4. Inter departmental meet held where in departments of Orthodontics, Endodontics and Paedodontics will present seminars on various topics on 20<sup>th</sup> Feb 19.
5. Dental camp conducted at Swashodhan trust at Kodicharla village, Kachiguda on 24<sup>th</sup> Feb 19.

  
IQAC Coordinator

Co-Ordinator  
Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
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Secunderabad- 500 087

  
Chairman- IQAC

Chairman  
Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
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(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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ACDS/358/IQAC-2018-19/Cir04

27 Feb 2019

## CIRCULAR

### IQAC Meeting


This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 4<sup>th</sup> march 2019 in the conference room at 10:30am which has the following agenda.


#### Meeting Agenda:

1. Planning of ACDS cultural program "Encore 2019".
2. Planning of inter departmental seminars.
3. To conduct webinar by periodontics department.
4. Chief of Staff visit to be planned.
5. To conduct "No Tobacco Day".

#### copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

  
Principal  
(Dr. K V Ramana Reddy)  
Principal  
Army College of Dental Sciences

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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### Minutes of the IQAC meeting held on 04.03.2019 in conference hall at 10:30am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. G. Ajay Kumar, Prof. & HOD (Prosthodontics) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman (Registrar) – Administrative Officer
4. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
5. Dr. V. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. P Laxman Rao, Prof. & HOD (Prosthodontics)
7. Mrs. Laxmi Venkatraman (Local society representative)
8. Col. A Tarun Kumar (Telangana Andhra Sub-Area) (Management Member)

The following members could not attend the IQAC meeting

1. Dr. Neha Singh (Alumni Representative)
2. Dr. Shinu Daniel, PG (Prosthodontics, Student Member)


### Minutes of Meeting:

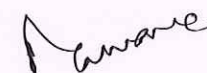
The IQAC coordinator has initiated the proceedings for the meeting.

1. ACDS cultural program “Encore 2019” to be held from 29<sup>th</sup> Mar 19 to 02<sup>nd</sup> Apr 19.
2. Inter departmental seminars to be held by department of Oral Pathology, Prosthodontics and conservative dentistry on 27<sup>th</sup> Mar 19.
3. Inter departmental seminars to be held by department of Oral Pathology, Prosthodontics, conservative dentistry and orthodontics on 16<sup>th</sup> Apr 19.
4. To conduct webinar on Peri-Implantitis by Dept. of Periodontics with Dr Lisa May Field as speaker sponsored by Geistlich Biomaterials on 19<sup>th</sup> Apr 19.
5. Lt Gen Depinder Singh, AVSM, Chief of Staff, Southern command visit to be planned on 22<sup>nd</sup> May 19 for Annual Administration and Technical inspection.
6. To conduct “No Tobacco Day” by Public Health Dentistry department on 31<sup>st</sup> May 19.

  
IQAC Coordinator

Co-Ordinator  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road, Jai Jawahar Nagar,  
Secunderabad- 500 087

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences

  
Chairman, IQAC  
Internal Quality Assurance Cell (IQAC)  
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ACDS/358/IQAC-2017-18/ATR/04

01 Jun 2019

### Action Taken Report of the IQAC Meeting Held on 04.03.2019

Based on the discussion held on 04.03.2019, the followings actions were taken:

1. ACDS cultural program "Encore 2019" held from 29<sup>th</sup> Mar 19 to 02<sup>nd</sup> Apr 19.
2. Inter departmental seminars held by department of Oral Pathology, Prosthodontics and conservative dentistry on 27<sup>th</sup> Mar 19.
3. Inter departmental seminars held by department of Oral Pathology, Prosthodontics, conservative dentistry and orthodontics on 16<sup>th</sup> Apr 19.
4. Webinar on Peri-Implantitis conducted by Dr Lisa May Field sponsored by Geistlich Biomaterials on 19<sup>th</sup> Apr 19.
5. "No Tobacco Day" was conducted by Public Health Dentistry department on 31<sup>st</sup> May 19.

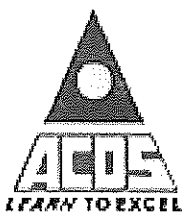
IQAC Coordinator

Co-Ordinator  
Internal Quality Assurance Cell(IQAC)  
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Chairman- IQAC

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23 May 2019

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) was established at Army College of Dental Sciences (ACDS), Secunderabad on 06<sup>th</sup> October 2014. The Principal of ACDS Dr. K V Ramana Reddy, was elected as the chairperson of IQAC and Dr. Ajay Kumar, Senior faculty from Department of Prosthodontics, was chosen as the co-ordinator of the IQAC. The IQAC composition includes all stakeholders of the Institute, i.e., students, alumni and senior faculty, members of the Management and Administration, and members of local community and industry experts.

### COMPOSITION OF IQAC:

The Internal Quality Assurance Cell (IQAC) has been reconstituted with the following members to develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.

S No	Name of the Member	Designation	Position
1.	Dr. K V Ramana Reddy	Principal, ACDS	Chairman
2.	Col. (Retd.) R Ashok Venkatraman	Registrar, ACDS	Senior Administrative Officer
3.	Dr. Mamata Kaushik	Prof. & HOD (Conservative Dentistry and Endodontics)	Faculty Member
4.	Dr. V. Krishna Priya	Prof & HOD (Paedodontics)	Faculty Member
5.	Dr. Sanjay Vasudevan	Prof. & HOD (Periodontics)	Faculty Member
6.	Dr. E. Soujanya	Reader (Conservative Dentistry)	Faculty Member
7.	Dr. Pradeep Raj	Reader (Orthodontics)	Faculty Member
8.	Dr. K V Guru Charan Karthik	Sr. Lect. (Prosthodontics)	Faculty Member
9.	Dr. Vaishnavi Varanasi	Sr. Lect. (Periodontics)	
10.	Brig. E Veera Reddy	Telangana Andhra Sub-Area	Management Member
11.	Mrs. Lakshmi Venkatraman	House Wife	Nominee from Local Society
12.	Dr. Ravinder Singh	Alumni, ACDS	Alumni Member
13.	Dr. Kanya Mahajhan	Student, ACDS	Student Member
14.	Dr. Vivek Bhalotia	CEO, Shanthi Dental Depo	Industrialist Member
15.	Dr. G Ajay Kumar	Prof. & HOD (Prosthodontics)	Co-ordinator

### Objective

#### The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.



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## Strategies

### IQAC shall evolve mechanisms and procedures for

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- Relevant and quality academic/ research programmes;
- Equitable access to and affordability of academic programmes for various sections of society;
- Optimization and integration of modern methods of teaching and learning;
- The credibility of assessment and evaluation process;
- Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- Sharing of research findings and networking with other institutions in India and abroad.

## Functions

### Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks
- Parameters for various academic and administrative activities of the institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters to all stakeholders;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programmes/activities leading to quality improvement;
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- Periodical conduct of Academic and Administrative Audit and its follow-up
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

  
IQAC Coordinator

Co-Ordinator


Internal Quality Assurance Cell(IQAC)

Army College of Dental Sciences

Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087

  
(Dr. S. Subramanya Sharma)  
Principal

Army College of Dental Sciences

  
Chairman- IQAC  
Chairman

Internal Quality Assurance Cell(IQAC)

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ACDS/358/IQAC-2019-20/Cir01

28 May 2019

## CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that a quarterly IQAC meeting is scheduled to be conducted on 5<sup>th</sup> June 2019 at the ACDS conference room at 11:00am and the following agenda points shall be discussed.

#### Meeting Agenda:

1. International Doctors Day celebration
2. POSH committee and incident report SOP
3. Student exchange programme
4. Lectures on Dentsply restorative update, CBCT, 3D in Dentistry, ADC interview prep, how to crack NEET MDS entrance and Career guidance.
5. Webinar on Mastering Molar Endodontics.
6. Oral health Awareness & screening camp
7. Annual Administration & Technical inspection
8. Visit by Comdt. CMDC (SC)
9. International Yoga Day Celebration.
10. Interdepartmental meet
11. Review of AQAR submission

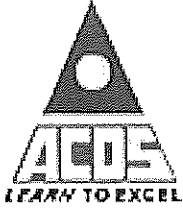
Principal

(Dr. KV Ramana Reddy)  
Principal  
Army College of Dental Sciences

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(Dr. S Subramanya Sharma)  
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### Minutes of the IQAC meeting held on 05.06.2019 in ACDS conference hall at 11:00am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. G. Ajay Kumar, Prof. & HOD (Prosthodontics) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman (Registrar) – Administrative Officer
4. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
5. Dr. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics)
7. Dr. E. Soujanya, Reader (Conservative Dentistry)
8. Dr. Pradeep Raj, Reader (Orthodontics)
9. Dr. K V Guru Charan Karthik, Sr. Lect. (Prosthodontics)
10. Dr. Vaishnavi Varanasi, Sr. Lect. (Periodontics)
11. Mrs. Laxmi Venkatraman (Local society representative)
12. Brig. E Veera Reddy (Telangana Andhra Sub-Area) (Management Member)
13. Dr. Kamyah Mahajan, 1<sup>st</sup> year PG (Prosthodontics, Student Member)

The following members could not attend the IQAC meeting

1. Dr. Ravinder Singh (Alumni Representative)
2. Dr. Vivek Bhalotia (Industrialist Representative)

### Minutes of Meeting:

The principal welcomed the new IQAC team and started the discussion on the following agenda:

1. Arrangement of International Doctors Day celebrations on 1<sup>st</sup> Jul 19 with Lecture on 'Essence of being a doctor' at the college auditorium.
2. Discussion on re-organization of POSH committee & SOP creation for Incident reporting.
3. Student Exchange programme to be organized from 26<sup>th</sup> to 30<sup>th</sup> Aug 19. Proposed by Dept. of Conservative Dentistry & Endodontics.
4. Lecture on "Dentsply restorative update" was delivered by Dr. Swathi Chandran, BDS, Manipal College of Dental Sciences, Mangalore on 1<sup>st</sup> Jun 19
5. Lecture on CBCT will be given by Dr. Venkatesh E on 27<sup>th</sup> Aug 19. Proposed by Dept. of Oral Medicine & Radiology.
6. Lecture on 3D in dentistry will be delivered by Dr. Aditya Mohan on 29<sup>th</sup> Aug 19. Proposed by Dept. of Prosthodontics.
7. Lecture on tips to prepare for ADC interview by Dr. (Col) Priya Jayaraj, CO, MDC on 7<sup>th</sup> Aug 19. Proposed by placement cell.
8. Lecture on 'How to crack NEET MDS entrance examination' will be given by Dr. Srikanth, MDS, CEO, Conquerors Academy on 12<sup>th</sup> Jul 19. Proposed by the placement cell.





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9. Lecture on 'Career guidance – How to follow your passion after graduation' will be delivered by Dr. Harish Tenneti, MDS, Malla Reddy Institute of Dental Sciences on 12<sup>th</sup> Jul 19.
10. Lecture on Career Guidance will be given by Dr. Col. Mahendra Azad, Clinical Director & Chief Consultant, Clove South India on 17<sup>th</sup> Jul 19.
11. Webinar on Mastering Molar Endodontics will be given by Dr. Mohd. Hamo, BDS, DESE organized with help of Sensodyne on 3<sup>rd</sup> Aug 19. Principal & IQAC co-ordinator intimated the Dept. of Conservative Dentistry & Endodontics to arrange the programme.
12. Oral health awareness & Screening Camp will be conducted at Abhishek Special School on 24<sup>th</sup> Jul 19. Proposed by Dept. of Paedodontics.
13. Annual Administration and technical inspection will be organized on 10<sup>th</sup> Jul 19.
14. International Yoga Day celebration on 21<sup>st</sup> Jun 19.
15. Interdepartmental meeting will be on 9<sup>th</sup> Jul 19.
16. Maj. Gen. NK Sahoo, COMDT. CMDC (SC) & Comd. Dental Advisor (SC) Pune will visit on 30<sup>th</sup> Jul 19 to review the AQAR submission for the year 2018-19.

**IQAC Coordinator  
Co-Ordinator**

Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road Jai Jawahar Nagar Post,  
Secunderabad- 500 087

**Chairman- IQAC  
Chairman**

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**(Dr. S Subramanya Sharma)  
Principal  
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ACDS/358/ACDS2019-20/ATR01

29 Jul 2019


### Action Taken Report of the IQAC Meeting Held on 05.06.2019


Based on the discussion held on 06.06.2019, the followings actions were taken:

1. International Doctors Day was celebrated on 1<sup>st</sup> Jul 19 with Lecture on 'Essence of being a doctor.'
2. Student Exchange programme to be organized from 26<sup>th</sup> to 30<sup>th</sup> Aug 19.
3. Lecture on "Dentsply restorative update" delivered by Dr. Swathi Chandran, BDS, Manipal College of Dental Sciences, Mangalore on 1<sup>st</sup> Jun 19.
4. Lecture on CBCT given by Dr. Venkatesh E on 27<sup>th</sup> Aug 19.
5. Lecture on 3D in dentistry delivered by Dr. Aditya Mohan on 29<sup>th</sup> Aug 19.
6. Lecture on tips to prepare for ADC interview by Dr. (Col) Priya Jayaraj, CO, MDC on 7<sup>th</sup> Aug 19.
7. Lecture on 'How to crack NEET MDS entrance examination' given by Dr. Srikanth, MDS, CEO, Conquerors Academy on 12<sup>th</sup> Jul 19.
8. Lecture on 'Career guidance – How to follow your passion after graduation' delivered by Dr. Harish Tenneti, MDS, Malla Reddy Institute of Dental Sciences on 12<sup>th</sup> Jul 19.
9. Lecture on Career Guidance given by Dr. Col. Mahendra Azad, Clinical Director & Chief Consultant, Clove South India on 17<sup>th</sup> Jul 19.
10. Webinar on Mastering Molar Endodontics given by Dr. Mohd. Hamo, BDS, DESE organized with help of Sensodyne on 3<sup>rd</sup> Aug 19.
11. Annual Administration and technical inspection was organized on 10<sup>th</sup> Jul 19. International Yoga Day was celebrated on 21<sup>st</sup> Jun 19.
12. Interdepartmental meeting was organized on 9<sup>th</sup> Jul 19.
13. Oral health awareness & Screening Camp conducted at Abhishek Special School on 24<sup>th</sup> Jul 19.

  
IQAC Coordinator

Co-Ordinator  
Internal Quality Assurance Cell (IQAC)  
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Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences

  
Chairman- IQAC  
Chairman  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad- 500 087



# ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana  
Ph: +914029708384, 9347411942 Email : [army\\_c@rediffmail.com](mailto:army_c@rediffmail.com)  
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ACDS/358/IQAC-2019-20/Cir02

29 Aug 2019

## CIRCULAR IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 3<sup>rd</sup> Sep 2019 in the conference hall at 9:30am which has the following agenda.

### Meeting Agenda:

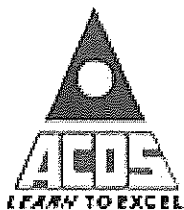
1. Interdepartmental seminar
2. Lectures on Periodontal Instrumentation, Emergency management of anaphylactic reaction in Dentistry, prospects & growth in dentistry after DDS, Personality development and Innovations & start-ups after dentistry.
3. Visit by GOC, Telangana Andhra Sub-Area
4. Rashtriya Ekta Diwas celebration
5. Intra-College sports meet-2019.
6. Vigilance awareness week organization
7. Ethical Committee meeting
8. Oral Health Screening Camps
9. BDS orientation programme
10. Open Meet
11. Convocation ceremony
12. Teacher training workshop
13. CDE programme

### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

Principal  
(Dr. KV Ramana Reddy)  
Principal  
Army College of Dental Sciences

(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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### Minutes of the IQAC meeting held on 03.09.2019 in the conference hall at 9:30am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. G. Ajay Kumar, Prof. & HOD (Prosthodontics) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman (Registrar) – Administrative Officer
4. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
5. Dr. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics)
7. Dr. E. Soujanya, Reader (Conservative Dentistry)
8. Dr. Pradeep Raj, Reader (Orthodontics)
9. Dr. K V Guru Charan Karthik, Sr. Lect. (Prosthodontics)
10. Dr. Vaishnavi Varanasi, Sr. Lect. (Periodontics)
11. Mrs. Laxmi Venkatraman (Local society representative)
12. Brig. E Veera Reddy (Telangana Andhra Sub-Area) (Management Member)
13. Dr. Kamyah Mahajan, 1<sup>st</sup> year PG (Prosthodontics, Student Member)

The following members could not attend the IQAC meeting

1. Dr. Ravinder Singh (Alumni Representative)
2. Dr. Vivek Bhalotia (Industrialist Representative)

### Minutes of Meeting:

The IQAC chairman started the meeting on the following agendas.

1. CDE programme will be organized by Dr. Ajay Kakkar on 3<sup>rd</sup> Sep 19.
2. Lecture on Personality Development for ACDS students will be given by Swami Bodhamayananda, Director, Vivekananda Institute of Human Excellence, Sri Ramakrishna Math, Hyd. On 4<sup>th</sup> Sep 19.
3. Oral Health Awareness & Screening Camp will be organized at Bison Army Pre-Primary School, Bolaram on 18<sup>th</sup> Sep 19. Principal & IQAC coordinator intimated the Dept. of Paedodontics.
4. Lecture on Innovations & Startups after Dentistry will be delivered by Dr. N. Vijay Kumar, MDS, MNR dental College on 19<sup>th</sup> Sep 19.
5. Teacher training workshop will be organized by Dr. K. Pushpanjali & team, MS Ramaiah Univ. of Applied Sciences, Bengaluru on 20<sup>th</sup> & 21<sup>st</sup> Sep 19.
6. Dental Health Screening Camp will be organized at SOFKIN, Ramapally, Sec. on 24<sup>th</sup> Sep 19. Proposed by Dept. of Paedodontics.
7. Maj. Gen. RK Singh, GOC, Telangana Andhra Sub-Area will visit on 11<sup>th</sup> Oct 19 & 28<sup>th</sup> Oct 19 to review the infrastructural requirements for the college.
8. Open Meet will be organized on 16<sup>th</sup> Oct 19.
9. Lecture on Prospects & Growth in Dentistry after DDS will be delivered by Dr. Aditya Marwha, DDS, Rowllins Country Dental Clinic, Kansas, USA on 23<sup>rd</sup> Oct 19.
10. Vigilance awareness week will be organized from 28<sup>th</sup> Oct 19 to 2<sup>nd</sup> Nov 19.



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11. Inter departmental seminar will be organized on 30<sup>th</sup> Oct 19.
12. Lecture on Periodontal Instrumentation will be delivered by Dr. D Satyanarayana, MDS on 31<sup>st</sup> Oct 19. Proposed by Dept. of Periodontics.
13. Rashtriya Ekta Diwas will be celebrated on 1<sup>st</sup> Nov 19.
14. Orientation Programme for BDS students will be conducted on 11<sup>th</sup> Nov 19.
15. Lecture on Emergency Management of Anaphylactic reactions in dentistry will be given by Dr. Dayakar Perketi, MBBS, DA (Osm.), MRCA, EDAIC, Antrim Area Hospital, Antrim, UK on 15<sup>th</sup> Nov 19. Proposed by Dept. of Oral & Maxillofacial Surgery.
16. Oral Health Screening Camp will be organized at Sweekar Academy of Rehabilitation Sciences, Dubai gate, Old Bowenpally on 20<sup>th</sup> Nov 19. Proposed by Dept. of Public Health Dentistry.
17. Oral Health Screening Camp will be organized at Gautami Talent School, Dammaiguda on 21<sup>st</sup> Nov 19. Proposed by Dept. of Paedodontics.
18. Oral Health Screening Camp will be organized at City High School, Bolaram on 22<sup>nd</sup> Nov 19. Proposed by Dept. of Paedodontics.
19. Oral Health Screening Camp will be organized at Chippalapally Village on 23<sup>rd</sup> Nov 19. Principal and IQAC coordinator intimated the Dept. of Public Health Dentistry.
20. Ethical meeting will be organized on 27<sup>th</sup> Nov 19. Proposed by Ethical Committee.



IQAC Coordinator


Co-Ordinator

Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road Jai Jawahar Nagar Post,  
Secunderabad- 500 087



Chairman- IQAC

Chairman  
Internal Quality Assurance Cell(IQAC)  
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(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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ACDS/358/ACDS2019-20/ATR02

29 Nov 2019

## Action Taken Report of the IQAC Meeting Held on 03.09.2019

Based on the discussion held on 03.09.2019, the followings actions were taken:

1. CDE programme organized by Dr. Ajay Kakkar on 3<sup>rd</sup> Sep 19.
2. Lecture on Personality Development for ACDS students given by Swami Bodhamayananda, Director, Vivekananda Institute of Human Excellence, Sri Ramakrishna Math, Hyd. On 4<sup>th</sup> Sep 19.
3. Oral Health Awareness & Screening Camp organized at Bison Army Pre-Primary School, Bolaram on 18<sup>th</sup> Sep 19.
4. Lecture on Innovations & Startups after Dentistry delivered by Dr. N. Vijay Kumar, MDS, MNR dental College postponed to 19<sup>th</sup> Feb 20.
5. Teacher training workshop organized by Dr. K. Pushpanjali & team, MS Ramaiah Univ. of Applied Sciences, Bengaluru on 20<sup>th</sup> & 21<sup>st</sup> Sep 19.
6. Dental Health Screening Camp organized at SOFKIN, Ramapally, Sec. on 24<sup>th</sup> Sep 19.
7. Open Meet organized on 16<sup>th</sup> Oct 19.
8. Lecture on Prospects & Growth in Dentistry after DDS delivered by Dr. Aditya Marwha, DDS, Rowlins Country Dental Clinic, Kansas, USA on 23<sup>rd</sup> Oct 19.
9. Inter departmental seminar organized on 30<sup>th</sup> Oct 19.
10. Lecture on Periodontal Instrumentation delivered by Dr. D Satyanarayana, MDS on 31<sup>st</sup> Oct 19.
11. Orientation Programme for BDS students conducted on 11<sup>th</sup> Nov 19.
12. Lecture on Emergency Management of Anaphylactic reactions in dentistry given by Dr. Dayakar Perketi, MBBS, DA (Osm.), MRCA, EDAIC, Antrim Area Hospital, Antrim, UK on 15<sup>th</sup> Nov 19.
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15. Oral Health Screening Camp organized at City High School, Bolaram on 22<sup>nd</sup> Nov 19.
16. Oral Health Screening Camp organized at Chippalapally Village on 23<sup>rd</sup> Nov 19.
17. Ethical meeting organized on 27<sup>th</sup> Nov 19.

IQAC Coordinator  
Co-Ordinator  
Internal Quality Assurance Cell(IQAC)  
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Secunderabad- 500 087

(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences

Chairman- IQAC  
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NAAC Accredited 'A'

ACDS/358/IQAC-2019-20/Cir03

29 Nov 2019

## CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 3<sup>rd</sup> Dec 2019 in the conference room at 10:00am which has the following agenda.

#### Meeting Agenda:

1. Oral Health Screening Camps
2. Lecture on Fundamental rights & fundamental duties, overview of Endodontics, Management of children with autism spectrum disorders in dental practice.
3. Oral & Maxillofacial day celebrations
4. Telugu classes for students
5. Infrastrucre Upgradation
6. Gender Sensitization programme
7. Guest Lecture & Demo Workshop

Principal

(Dr. K V Ramana Reddy)  
Principal  
Army College of Dental Sciences

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1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

(Dr. S Subramanya Sharma)  
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NAAC Accredited 'A'

### Minutes of the IQAC meeting held on 03.12.2019 in the conference hall at 10:00am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. G. Ajay Kumar, Prof. & HOD (Prosthodontics) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman (Registrar) – Administrative Officer
4. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
5. Dr. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics)
7. Dr. E. Soujanya, Reader (Conservative Dentistry)
8. Dr. Pradeep Raj, Reader (Orthodontics)
9. Dr. K V Guru Charan Karthik, Sr. Lect. (Prosthodontics)
10. Dr. Vaishnavi Varanasi, Sr. Lect. (Periodontics)
11. Mrs. Laxmi Venkatraman (Local society representative)
12. Brig. E Veera Reddy (Telangana Andhra Sub-Area) (Management Member)
13. Dr. Kamy Mahajhan, 1<sup>st</sup> year PG (Prosthodontics, Student Member)

The following members could not attend the IQAC meeting

1. Dr. Ravinder Singh (Alumni Representative)
2. Dr. Vivek Bhalotia (Industrialist Representative)

### Minutes of Meeting:

The principal has started the meeting with the following agendas.

1. Gender Sensitization programme with lecture on 'Journey of a Teenage Girl' will be given Dr. Madhavi Padma, Prof., Dept. of Public Health Dentistry, Mamata Dental College on 11<sup>th</sup> Dec 19. Proposed by Dept. of Public Health Dentistry.
2. Guest Lecture & Demo Workshop will be delivered by Dr. Anam Chandra Sekhar & Dr. Andreas Halamoda, Germany on 12<sup>th</sup> Dec 19.
3. Oral Health screening camp will be organized at Govt. Primary School, Chennapur & HOPE home, Dammaiguda on 10<sup>th</sup> Jan 20. Proposed by Dept. of Paedodontics.
4. Infrastructure Upgradation meeting will be organized on 10<sup>th</sup> Jan 20.
5. Oral Health screening camp will be organized at BN Reddy Hall, Krishna Nagar, Moulali on 12<sup>th</sup> Jan 20. Proposed by Dept. of Public Health Dentistry.
6. Telugu Classes will be organized for students from 16<sup>th</sup> Jan 20 to 15<sup>th</sup> Feb 20.
7. Lecture on "Management of Children with autism spectrum disorders in Dental Practice" will be delivered by Dr. Harini Atluru, MBBS, MRCPsych, Psychiatrist of Rainbow Hospital, Banjara Hills on 29<sup>th</sup> Jan 20. Proposed by Dept. of Paedodontics.





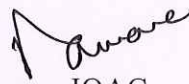
## ARMY COLLEGE OF DENTAL SCIENCES

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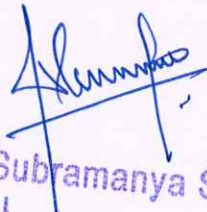
9. Oral Health Screening Camp for Veterans will be organized on 1<sup>st</sup> Feb 20 in Nizamabad Dist. Principal has intimated the Dept. of Public Health Dentistry to organize the same.
10. Guest Lecture on Overview of Endodontics will be given by Dr. Avinash A Patil, MDS, KLE Institute of Dental Sciences, Belgaum on 3<sup>rd</sup> Feb 20. Proposed by Dept. of Conservative Dentistry & Endodontics.
11. Oral & Maxillofacial Surgeons Day will be celebrated on 13<sup>th</sup> Feb 20 with undergraduate clinical Meet on Management of Medical Patient in Dental Office. Proposed by Dept. of Oral & Maxillofacial Surgery.
12. Oral Health Screening camp will be organized at Yadgarpally Community Hall, Kesara Mandal with collaboration with Bhavans Vivekananda College-NSS unit on 18<sup>th</sup> Feb 20. Proposed by Dept. of Public Health Dentistry.
13. Lecture on Fundamental rights & Fundamental duties will be delivered by Miss. PS Sravani on 28<sup>th</sup> Feb 19.

  
IQAC Coordinator

**Co-Ordinator**  
Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
Chennapur- CRPF Road Jai Jawahar Nagar Post,  
Secunderabad- 500 087

  
Chairman- IQAC

**Chairman**  
Internal Quality Assurance Cell(IQAC)  
Army College of Dental Sciences  
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ACDS/358/ACDS2019-20/ATR03


2 Mar 2020


## Action Taken Report of the IQAC Meeting Held on 03.12 .2019

Based on the discussion held on 03.12.2019, the followings actions were taken:

1. Gender Sensitization programme with lecture on 'Journey of a Teenage Girl' given Dr. Madhavi Padma, Prof., Dept. of Public Health Dentistry, Mamata Dental College on 11<sup>th</sup> Dec 19.
2. Guest Lecture & Demo Workshop delivered by Dr. Anam Chandra Sekhar & Dr. Andreas Halamoda, Germany on 12<sup>th</sup> Dec 19.
3. Oral Health screening camp organized at Govt. Primary School, Chennapur & HOPE home, Dammaiguda on 10<sup>th</sup> Jan 20.
4. Infrastructure Upgradation meeting organized on 10<sup>th</sup> Jan 20.
5. Oral Health screening camp will be organized at BN Reddy Hall, Krishna Nagar, Moulali on 12<sup>th</sup> Jan 20.
6. Telugu Classes organized for students from 16<sup>th</sup> Jan 20 to 15<sup>th</sup> Feb 20.
7. Lecture on "management of Children with autism spectrum disorders in Dental Practice" delivered by Dr. Harini Atluru, MBBS, MRCPsych, Psychiatrist of Rainbow Hospital, Banjara Hills on 29<sup>th</sup> Jan 20.
8. Oral Health Screening Camp for Veterans organized on 1<sup>st</sup> Feb 20 in Nizamabad Dist.
9. Guest Lecture on Overview of Endodontics given by Dr. Avinash A Patil, MDS, KLE Institute of Dental Sciences, Belgaum on 3<sup>rd</sup> Feb 20.
10. Oral & Maxillofacial Surgeons Day celebrated on 13<sup>th</sup> Feb 20 with undergraduate clinical Meet on Management of Medical Patient in Dental Office.
11. Oral Health Screening camp organized at Yadgarpally Community Hall, Kesara Mandal with collaboration with Bhavans Vivekananda College-NSS unit on 18<sup>th</sup> Feb 20.
12. Lecture on Fundamental rights & Fundamental duties delivered by Miss. PS Sravani on 28<sup>th</sup> Feb 20.

  
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ACDS/358/IQAC-2019-20/Cir04

2 Mar 2020


## CIRCULAR

### INTERNAL COMMUNICATION IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 5<sup>th</sup> Mar 2020 in the conference room at 10:30am which has the following agenda.

#### Meeting Agenda:


1. Functioning of the college in view of Pandemic
2. Preparation of AQAR & Submission for the year 2019-20
3. Procurement of Books & journals
4. Preparation for Online Classes
5. Guest Lecture & Hands on Workshop
6. Rapid Revision Program
7. OSCEs & OSPES for students
8. Medit I 500 Scanner procurement & Utilization

  
Principal

(Dr. KV Ramana Reddy)  
Principal  
Army College of Dental Sciences

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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NAAC Accredited 'A'

### Minutes of the IQAC meeting held on 05.03.2020 in the conference hall at 10:30am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. G. Ajay Kumar, Prof. & HOD (Prosthodontics) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman (Registrar) – Administrative Officer
4. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
5. Dr. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics)
7. Dr. E. Soujanya, Reader (Conservative Dentistry)
8. Dr. Pradeep Raj, Reader (Orthodontics)
9. Dr. K V Guru Charan Karthik, Sr. Lect. (Prosthodontics)
10. Dr. Vaishnavi Varanasi, Sr. Lect. (Periodontics)
11. Mrs. Laxmi Venkatraman (Local society representative)
12. Brig. E Veera Reddy (Telangana Andhra Sub-Area) (Management Member)
13. Dr. Kanya Mahajhan, 1<sup>st</sup> year PG (Prosthodontics, Student Member)


The following members could not attend the IQAC meeting


1. Dr. Ravinder Singh (Alumni Representative)
2. Dr. Vivek Bhalotia (Industrialist Representative)


### Minutes of Meeting:

The principal has started the meeting and discussed the following agendas.

1. Discussion for Medit I 500 scanner system procurement and its utilization on 3<sup>rd</sup> Mar 20.
2. Discussion on implementation of OSCES & OSPES for evaluating the BDS students on 3<sup>rd</sup> Mar 20.
3. Procurement of books & journals for the year 2019-2020 discussion on 5<sup>th</sup> Mar 20.
4. Rapid revision program will be organized on 6<sup>th</sup> & 7<sup>th</sup> Mar 20.
5. Guest Lecture & Hands on workshop will be given by Dr. Jojo Kottoor, MDS Royal Dental College, Chalissery, Kerala on Canal Shaping followed by 3D Obturation on 19<sup>th</sup> Mar 20.  
Proposed by Dept. of Conservative Dentistry & Endodontics
6. Discussion for preparation of AQAR for the year 2019-2020 on 19<sup>th</sup> & 20<sup>th</sup> Mar 20.
7. Discussion regarding functioning of the College in view of Pandemic on 21<sup>st</sup> Mar 20.
8. Discussion for conducting online classes on 23<sup>rd</sup> Mar 20

  
IQAC Co-ordinator  
Co-Ordinator  
Internal Quality Assurance Cell(IQAC)  
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Principal  
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ACDS/358/ACDS2019-20/ATR04

25 Mar 2019


## Action Taken Report of the IQAC Meeting Held on 05.03.2020

Based on the discussion held on 05.03.2020, the followings actions were taken:


1. Medit I 500 scanner system procured and its utilization done on 3<sup>rd</sup> Mar 20.
2. Procurement of books & journals for the year 2019-2020 discussed on 5<sup>th</sup> Mar 20.
3. Rapid revision program organized on 6<sup>th</sup> & 7<sup>th</sup> Mar 20.
4. Guest Lecture & Hands on workshop given by Dr. Jojo Kottoor, MDS Royal Dental College, Chalissery, Kerala on Canal Shaping followed by 3D Obturation on 19<sup>th</sup> Mar 20.
5. Functioning of the College in view of Pandemic discussed and guidelines given on 21<sup>st</sup> Mar 20.
6. Conduction of online classes scheduled on 23<sup>rd</sup> Mar 20

  
IQAC Coordinator

Co-Ordinator  
Internal Quality Assurance Cell(IQAC)  
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Chairman- IQAC

Chairman  
Internal Quality Assurance Cell(IQAC)  
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26 May 20

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

The Internal Quality Assurance Cell (IQAC) was established at Army College of Dental Sciences (ACDS), Secunderabad on 06<sup>th</sup> October 2014. The Principal of ACDS Dr. K V Ramana Reddy, was elected as the chairperson of IQAC and Dr. Chitra Prasad, Senior faculty from Department of Orthodontics, was chosen as the co-ordinator of the IQAC. The IQAC composition includes all stakeholders of the Institute, i.e., students, alumni and senior faculty, members of the Management and Administration, and members of local community and industry experts.

### **COMPOSITION OF IQAC:**

The Internal Quality Assurance Cell (IQAC) has been reconstituted with the following members to develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.

S No	Name of the Member	Designation	Position
1.	Dr. K V Ramana Reddy	Principal, ACDS	Chairman
2.	Col. (Retd.) Ashok Venkatraman	Registrar, ACDS	Senior Administrative Officer
3.	Dr. Mamata Kaushik	Prof. & HOD (Conservative Dentistry and Endodontics)	Faculty Member
4.	Dr. V. Krishna Priya	Prof & HOD (Paedodontics)	Faculty Member
5.	Dr. Sanjay Vasudevan	Prof. & HOD (Periodontics)	Faculty Member
6.	Dr. E. Soujanya	Reader (Conservative Dentistry)	Faculty Member
7.	Dr. Pradeep Raj	Reader (Orthodontics)	Faculty Member
8.	Dr. K. V. Guru Charan Karthik	Sr. Lect. (Prosthodontics)	Faculty Member
9.	Dr. Vaishnavi Varanasi	Sr. Lect. (Periodontics)	
10.	Brig. E Veera Reddy	Telangana Andhra Sub-Area	Management Member
11.	Mrs. Lakshmi Venkatraman	House Wife	Nominee from Local Society
12.	Dr. Ravinder Singh	Alumni, ACDS	Alumni Member
13.	Dr. Rajesh Kumar R	Student, ACDS	Student Member
14.	Dr. Vivek Bhalotia	CEO, Shanthi Dental Depo	Industrialist Member
15.	Dr. Harshvardhan S Jois	Prof. & HOD (Oral Pathology)	Co-ordinator

### **Objective**

**The primary aim of IQAC is**

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.



## **ARMY COLLEGE OF DENTAL SCIENCES**

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Ph: +914029708384, 9347411942 Email : [army\\_c@rediffmail.com](mailto:army_c@rediffmail.com)  
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### **Strategies**

#### **IQAC shall evolve mechanisms and procedures for**

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- Relevant and quality academic/ research programmes
- Equitable access to and affordability of academic programmes for various sections of society
- Optimization and integration of modern methods of teaching and learning
- The credibility of assessment and evaluation process
- Ensuring the adequacy, maintenance and proper allocation of support structure and services
- Sharing of research findings and networking with other institutions in India and abroad.

### **Functions**

#### **Some of the functions expected of the IQAC are:**

- Development and application of quality benchmarks
- Parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes
- Dissemination of information on various quality parameters to all stakeholders
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Documentation of the various programmes/activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality
- Periodical conduct of Academic and Administrative Audit and its follow-up
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

IQAC Coordinator

Chairman

Chairman- IQAC

Internal Quality Assurance Cell (IQAC)  
(Dr. S.V. Ramana Reddy)  
Principal  
Army College of Dental Sciences  
Chennapur- CRPF Road, Jai Jawahar Nagar Post  
Secunderabad- 500 087  
Army College of Dental Sciences

(Dr. S. Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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ACDS/358/IQAC-2020-21/Cir01

26 May 2020

## CIRCULAR IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 3<sup>rd</sup> June 2020 virtually at 10:00am which has the following agenda.

### Meeting Agenda:

1. Planning of ACDS digital dental project.
2. E- training for faculty.
3. Faculty development programme.
4. Plan of action to take online classes and internal exams.
5. Planning of Tele-Dentistry at ACDS.

Principal

(Dr. KV Ramana Reddy)  
Principal  
Army College of Dental Sciences

### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences





## ARMY COLLEGE OF DENTAL SCIENCES

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### Minutes of the IQAC meeting held on 03.06.2020 virtually at 10:00am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. Harshvardhan S Jois, Prof. & HOD (Oral Pathology) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman (Registrar) – Administrative Officer
4. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
5. Dr. V. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics)
7. Dr. E. Soujanya, Reader (Conservative Dentistry)
8. Dr. Pradeep Raj, Reader (Orthodontics)
9. Dr. K V Guru Charan Karthik, Sr. Lect. (Prosthodontics)
10. Dr. Vaishnavi Varanasi, Sr. Lect. (Periodontics)
11. Mrs. Laxmi Venkatraman (Local society representative)
12. Brig. E Veera Reddy (Telangana Andhra Sub-Area) (Management Member)
13. Dr. Rajesh Kumar R, PG (Periodontics, Student Member)

The following members could not attend the IQAC meeting


1. Dr. Ravinder Singh (Alumni Representative)
2. Mr. Vivek Bhalotia (Industrialist Representative)


### Minutes of Meeting:

The principal has introduced the new IQAC team and started the discussion about the way forward in view of pandemic with the following agenda.

1. Planning of ACDS digital dental project to standardize UG teaching.
2. E- training for faculty to standardize UG teaching to be organized.
3. Faculty development programme- faculty as mentor to be attended by the faculty.
4. Plan of action to take online classes and internal exams.
5. Planning of Tele-Dentistry at ACDS.

  
IQAC Coordinator

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences

  
Chairman- IQAC

Chairman  
(Dr. K V Ramana Reddy)  
Principal  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
Jawahar Nagar Post  
Secunderabad- 500 087



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ACDS/358/IQAC-2020-21/ATR01


27 Aug 2020


## Action Taken Report of the IQAC Meeting Held on 03.06.2020

Based on the discussion held on 03.06.2020, the followings actions were taken:

1. Discussion done with all the faculty to conduct classes & exams online.
2. Faculty attended the online faculty development programme-Faculty as Mentor on 26<sup>th</sup> Aug 20.

  
IQAC Coordinator

  
Chairman- IQAC  
Internal Quality Assurance Cell (IQAC)  
(Dr. K V Ramana Reddy)  
Principal  
Army College of Dental Sciences  
Chennarayana - CRPF Road, Jai Jawahar Nagar Post,  
Army College of Dental Sciences  
Secunderabad- 500 087

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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ACDS/358/IQAC-2020-21/Cir02

27 Aug 2020

## CIRCULAR

### IQAC Meeting


This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 7<sup>th</sup> Sep 2020 in the conference room at 9:30am which has the following agenda.

#### Meeting Agenda:


1. Introduction of Tele dentistry at ACDS.
2. Orientation for Army Dental Corps interview
3. Planning for DCI recognition inspection
4. Conduct of Annual Administration and Technical Inspection
5. Planning workshop.

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

  
Principal Chairman

Internal Quality Assurance Cell (IQAC)  
(Dr. K.V. Ramana Reddy)  
Principal, Army College of Dental Sciences  
Chennasour - 5025 Road, Jai Jawahar Nagar Post,  
Secunderabad - 500 087

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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### Minutes of the IQAC meeting held on 07.09.2020 in the conference hall at 9:30am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. Harshvardhan S Jois, Prof. & HOD (Oral Pathology) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman (Registrar) – Administrative Officer
4. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
5. Dr. V. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics)
7. Dr. E. Soujanya, Reader (Conservative Dentistry)
8. Dr. G. Pradeep Raj, Reader (Orthodontics)
9. Dr. K V Guru Charan Karthik, Sr. Lect. (Prosthodontics)
10. Dr. Vaishnavi Varanasi, Sr. Lect. (Periodontics)
11. Mrs. Laxmi Venkatraman (Local society representative)
12. Brig. E Veera Reddy (Telangana Andhra Sub-Area) (Management Member)
13. Dr. Rajesh Kumar R, PG (Periodontics, Student Member)

The following members could not attend the IQAC meeting


1. Dr. Ravinder Singh (Alumni Representative)
2. Mr. Vivek Bhalotia (Industrialist Representative)

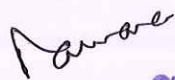
### Minute of Meeting:

The IQAC co-ordinator started the meeting and principal has instructed to implement the COVID protocols for further meetings.

1. Introduction of Tele dentistry at ACDS. Principal has intimated the Dept. of Oral Medicine & Radiology to initiate the process.
2. Orientation for Army Dental Corps interview for UG & PG Students. Principal & IQAC chairman intimated the placement cell to arrange the programme.
3. Planning for DCI recognition inspection for smooth conduct of inspection
4. Conduct of Annual Administration and Technical (AAT) inspection by Head Quarters, Dakshin Bharath Area.
5. Planning workshop on Research Methodology (online). Proposed by Dept of Conservative Dentistry & Endodontics.

  
IQAC Coordinator

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences

  
Chairman- IQAC  
Internal Quality Assurance Cell (IQAC)  
(Dr. K V Ramana Reddy)  
Principal  
Jawaharnagar - CRPF Road, Jai Jawahar Nagar Post,  
Army College of Dental Sciences, Sec 087



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ACDS/358/IQAC-2020-21/ATR02


25 Oct 2020

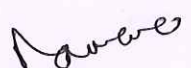
## Action Taken Report of the IQAC Meeting Held on 07.09.2020

Based on the discussion held on 07.09.2020, the followings actions were taken:

1. Tele-dentistry implemented at ACDS on 4<sup>th</sup> Sep 20.
2. Online workshop on Research Methodology conducted from 28<sup>th</sup> Sep 20 to 01<sup>st</sup> Oct 20.
3. Orientation programme conducted for UG & PG students for Army Dental Corps interview on 21<sup>st</sup> Oct 20.
4. Smooth conduction of DCI recognition inspection was done and college got DCI recognition.

  
IQAC Coordinator

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences

  
Chairman  
Internal Quality Assurance (IQAC)  
Army College of Dental Sciences  
(Dr. K.V. Ramana Reddy)  
Chennapur- CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad - 500 087  
Principal  
Army College of Dental Sciences



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ACDS/358/IQAC-2020-21/Cir03

25 Nov 2020

## CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 2<sup>nd</sup> Dec 2020 in the conference room at 11:00am which has the following agenda.

#### Meeting Agenda:


1. Procurement of dental equipment.
2. Maintenance and updation of the ACDS website. Principal & IQAC co-ordinator has intimated the website management committee regarding the same.
3. Registration of faculty and PGs with Telangana state dental council.
4. COVID-19 precautions to be taken & equipment to be purchased for treating the patients.
5. Market survey and purchase of all materials required by college for maintenance of infrastructure. Local Purchase Committee is delegated by the registrar for the same.
6. Planning of workshop on Basic Life Support. Proposed by Dept. of Oral & Maxillofacial surgery and Dept. of Paedodontics.

  
Principal

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

(Dr. KV Ramana Reddy)  
Principal  
Army College of Dental Sciences

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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### Minutes of the IQAC meeting held on 02.12.2020 in the conference hall at 11:00am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. Harshvardhan S Jois, Prof. & HOD (Oral Pathology) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman (Registrar) – Administrative Officer
4. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
5. Dr. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics)
7. Dr. E. Soujanya, Reader (Conservative Dentistry)
8. Dr. G. Pradeep Raj, Reader (Orthodontics)
9. Dr. K V Guru Charan Karthik, Sr. Lect. (Prosthodontics)
10. Dr. Vaishnavi Varanasi, Sr. Lect. (Periodontics)
11. Mrs. Laxmi Venkatraman (Local society representative)
12. Brig. E Veera Reddy (Telangana Andhra Sub-Area) (Management Member)
13. Dr. Rajesh Kumar R, PG (Periodontics, Student Member)

The following members could not attend the IQAC meeting


1. Dr. Ravinder Singh (Alumni Representative)
2. Mr. Vivek Bhalotia (Industrialist Representative)

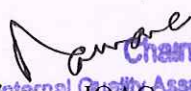
### Minute of Meeting:

The principal started the meeting with the following agenda points.

1. Procurement of dental equipment for DCI inspection.
2. Maintenance and updation of the ACDS website. Proposed by website management committee.
3. Registration of faculty and PGs with Telangana state dental council.
4. COVID-19 precautions to be taken & equipment to be purchased for treating the patients.
5. Local purchase committee was organized for the market survey and purchase of all materials required by college for maintenance of infrastructure. Registrar intimated the local purchase committee for the same.
6. Planning of workshop on Basic Life Support. Proposed by Dept. of Oral & Maxillofacial Surgery.
7. Conduction of Internal exam for the UG students.

  
IQAC Coordinator

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences

  
Chairman- IQAC  
Internal Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
(Dr. K V Ramana Reddy)  
Principal  
Chennapur - CRP (R&D) Jai Jawahar Nagar Post,  
Secunderabad- 500 087  
Army College of Dental Sciences



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ACDS/358/IQAC-2020-21/ATR03


25 Feb 2021

## Action Taken Report of the IQAC Meeting Held on 02.12.2020

Based on the discussion held on 02.12.2020, the followings actions were taken:

1. Procurement of equipment was processed on 28<sup>th</sup> Nov 20.
2. Updation of ACDS website was initiated.
3. New equipment life extra oral-suction, air purifier with HEPA filter, Sanitizer dispenser, UV Chamber etc., were procured for implementing COVID protocols in treating the patients.
4. Workshop on Basic Life Support was conducted 13<sup>th</sup> Feb 21.
5. Internal exam for UG conducted online as per the schedule given by academic cell.

  
IQAC Coordinator

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences

  
Chairman- IQAC  
Internal Quality Assurance Cell (IQAC)  
(Dr. K V Rama Rao)  
Principal  
Army College of Dental Sciences  
Jai Jawahar Nagar Post,  
Secunderabad - 500 087





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ACDS/358/IQAC-2020-21/Cir04

26 Feb 2021

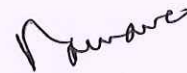
## CIRCULAR

### IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 4<sup>th</sup> Mar 2021 in the conference room at 10:30am which has the following agenda.

#### Meeting Agenda:

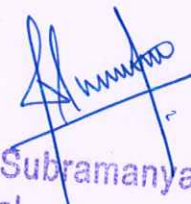
1. CONSO-ENDO DAY celebration
2. World's health day programme in association with IDA
3. Furnishing of research activity and publications

  
Principal

#### Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

(Dr. K V Ramana Reddy)  
Principal  
Army College of Dental Sciences

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences



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### Minutes of the IQAC meeting held on 04.03.2021 in the conference hall at 10:30am

The Following members have attended the IQAC meeting

1. Dr. K. V. Ramana Reddy (Principal) – Chair person
2. Dr. Harshvardhan S Jois, Prof. & HOD (Oral Pathology) – IQAC Coordinator
3. Col. (Retd.) R Ashok Venkatraman (Registrar) – Administrative Officer
4. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
5. Dr. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics)
7. Dr. E. Soujanya, Reader (Conservative Dentistry)
8. Dr. G. Pradeep Raj, Reader (Orthodontics)
9. Dr. K V Guru Charan Karthik, Sr. Lect. (Prosthodontics)
10. Dr. Vaishnavi Varanasi, Sr. Lect. (Periodontics)
11. Mrs. Laxmi Venkatraman (Local society representative)
12. Brig. E Veera Reddy (Telangana Andhra Sub-Area) (Management Member)
13. Dr. Rajesh Kumar R, PG (Periodontics, Student Member)


The following members could not attend the IQAC meeting

1. Dr. Ravinder Singh (Alumni Representative)
2. Mr. Vivek Bhalotia (Industrialist Representative)

### Minute of Meeting:

1. CONSO-ENDO DAY celebration “safety protocols in conservative dentistry and endodontics”. Proposed by Dept. of Conservative Dentistry & Endodontics.
2. Dept. of periodontics will organize world health day programme in association with IDA and with sponsorship from ORAL B.
3. Furnishing of research activity and publications. Principal intimated the research cell for the same.

  
IQAC Coordinator

  
(Dr. S Subramanya Shariff)  
Principal  
Army College of Dental Sciences

  
Chairman- IQAC  
Internal Quality Assurance Cell (IQAC)  
(Dr. K V Ramana Reddy)  
Principal  
Army College of Dental Sciences  
CRPF Road, Jai Jawahar Nagar Post,  
Secunderabad - 500 087



## ARMY COLLEGE OF DENTAL SCIENCES

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ACDS/358/IQAC-2020-21/ATR04


1<sup>st</sup> Jun 2021

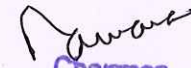
### Action Taken Report of the IQAC Meeting Held on 04.03.2021

Based on the discussion held on 04.03.2021, the followings actions were taken:

1. CONSO-ENDO DAY on "safety protocols in conservative dentistry and endodontics" was celebrated on 5<sup>th</sup> Mar 21.
2. Dept. of periodontics organized worlds health day programme in association with IDA and ORAL B 19<sup>th</sup> Mar 21.
3. Furnishing of research activity and publications was done on 31<sup>st</sup> May 21.

  
IQAC Coordinator

  
(Dr. S Subramanya Sharma)  
Principal  
Army College of Dental Sciences

  
Chairman IQAC  
Quality Assurance Cell (IQAC)  
Army College of Dental Sciences  
(Dr. P. Ramesh Reddy)  
Principal Secunderabad-500 087  
Army College of Dental Sciences